ADAMS COUNTY BOARD OF SUPERVISORS ANNUAL MEETING
ADAMS COUNTY BOARD ROOM
December 15, 2009, 6:00 p.m.

1. Call to Order by the Chair
2. Was the meeting properly noticed
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve the Agenda
7. Approval of November 17th, 2009 minutes
8. Public Participation (if requested by the County Board Chair)
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims; Renner, Licitar, Dehmlow, Morgan, James and Loken to review during recess.
10. **Claim:** Notice of claim from Adams-Columbia Electric Cooperative regarding damages to facilities.
11. **Correspondence**: Letter from Thomas Marrs regarding a courtesy car for the Airport.
12. **Appointments.**
13. **Unfinished Business:** None
14. **Reports and Presentations:**
    a. Administrative Coordinator/Director of Finance
    b. Miscellaneous
    - Update RID- Daric Smith

15. Review Committee Minutes		
Adm & Fin 11/4, 11/12 County Board 11/17 Executive/Pub Safety 11/10 Health & Hum Serv 11/13 Humane Soc 11/12	Joint Admin & Fin/Pub Works 11/12 Library 11/30 Land Info. 8/20 Plan & Dev 12/2 Property 09/11, 10/9	Pub Wks 11/9, 11/12 Res & Rec 10/14, 11/6, 11/13 SCLS 11/9 Surveyor 12/2

16. **Resolutions:**

Res. #82: To recognize Loren Lecy's retirement and honor his years of service to Adams County.
Res. #83: To recognize Kathleen Challoner's retirement and honor her years of service to Adams County.
Res. #84: To recognize Lawrence Oleson's retirement and honor his years of service to Adams County.
Res. #85: To recognize Edward Baron's retirement and honor his years of service to Adams County.
Res. #86: To recognize Jane Grabarski's retirement and honor her years of service to Adams County.
Res. #87: To recognize Shirli Suchomel's retirement and honor her years of service to Adams County.
Res. #88: To recognize Sandra Wormet's retirement and honor her years of service to Adams County.
Res. #89: To sell the Oxford gravel pit acquired for highway purposes.
Res. #90: To authorize Highway Commissioner Ron Chamberlain to attend the Transportation Development Association (TDA) Fly in Washington DC March 10th and 11th, 2010.
Res. #91: For Adams County to provide up to Twenty Thousand Dollars ($20,000.00) per month to the Adams County Humane Society for the care and treatment of the animals seized by the Adams County Sherriff's Department, in relation to the pending criminal case involving the owners of the property located at 3480 9th Avenue, Wisconsin Dells, Adams County, Wisconsin. This monthly payment shall continue until a final resolution of the matter is reached and the ultimate disposition of all of the animals involved is determined.

Res. #92: To allow Adams County to take control of its Exclusive Agricultural Zoning (EAZ) districts and avoid a State imposed Conversion Fee of approximately $600.00 per acre to be paid by the landowner to the Department of Revenue if Exclusive Agricultural Zoned land is rezoned to another use.
Res. #93: To approve signing of a contract with Juneau County to provide Level B Hazmat Team Response to Hazardous Material Release Occurring in Adams County.
Res. #94: To approve the promotion of Jane Gervais to the position of Adams County Emergency Management Director at a salary of $53,934.40 (Grade 11, Step9) plus benefits, per the existing non-represented wage scale.

17. **Ordinances:**

Ord. #28: Adams County Joint-Action Emergency Management Ordinance

18. **Denials:**

Den. #06: Donald Regnier, Town of Big Flats requests to rezone a portion of a parcel of land (1 acre), property located in the SE ¼, SW ¼, Section 36, Township 19 North, Range 6 East, at 774 Chicago Ave, be changed from a Conservancy District to a Recreational/Residential District.

19. **Petitions:** None
20. Approve Claims
21. Per Diem and Mileage for this Meeting read by the County Clerk
22. Motion for County Clerk to correct errors
23. Set next meeting date.
24. **Closed Session:**
25. **Reconvene Open Session:**
26. Adjournment

Adams-Columbia
Electric Cooperative
401 East Lake Street
P.O. Box 70
Friendship, WI 53934-0070

Service Location:
N/A

Map Location:
Not Assigned

Billing Date 30-Sep-2009
Page 1

Account No. 141670

Visit us at www.acecwi.com

Billing Summary

Previous Balance	Payments(-)	Adjustments(-)	Current Charges(+)	Ending Balance
$0.00	$0.00	$0.00	$520.00	$520.00

Credit Information

Average Daily Balance Subject To Finance Charges	Days in Billing Period	Yearly APR	Monthly APR	Minimum Payment
$520.00	2	15.00%	1.25%	$520.00

DUE DATES Current Charges 29-Oct-2009 ..... $520.00

DETAILS

Beginning Balance	$0.00
09/29/09 Damage to Facilities - Aid to Construction	$520.00
Ending Balance	$520.00

RECEIVED
OCT 08 2009
ADAMS COUNTY
CORPORATION COUNSEL

RECEIVED
OCT 05 2009
By

When you pay by check you authorize Adams-Columbia Electric Cooperative to process the collection of your check payment electronically. The amount of your check may be withdrawn the same day we receive it. Contact our Customer Service Representatives at 800-831-8629 if you do not want your check processed electronically.

Please return this portion with your payment and write your account number on your check or money order. Make the check payable to ACEC. Thank you!

Adams-Columbia Electric Cooperative
PO Box 70
Friendship, WI 53934-0070

Due Date: 29-Oct-2009

Total Amount Due: $520.00
Minimum Amount Due: $520.00
Account No: 141670
Amount Enclosed: _____

100667 - 000172
ADAMS COUNTY HIGHWAY DEPT
400 MAIN ST
FRIENDSHIP, WI 53934

Adams-Columbia Electric Cooperative
PO Box 70
Friendship, WI 53934-0070

☐ *If your address information is incorrect, please check here and complete the reverse side.*

P3

0000001416 20 09302009 001560305 0000052000 A

12/8/09

Chairman Al Sebastiani

P.O. Box 114

Oxford, WI 53952-0114

Mr. Chairman,

As a frequent user of Adams County Airport I have many times passed up a stop to the area and their local business due to lack of transportation. It would be very inviting to myself, and I am sure to many other pilots who frequent the airstrip if there were a courtesy car at Adams. I have flown to many airstrips all over the state of Wisconsin as well as the united states and have frequently encountered a courtesy car to use to visit local restaurants as well as shopping in the nearby town. Though the town of Adams is near it is to far to attract walking traffic. In my travels to other airstrips and my use of their courtesy cars I have always refueled the car as is the custom across the U.S. to my knowledge. "The airport courtesy car tank is always full as they say" because everybody fills on the honor system. In closing I urge you to seriously consider an Adams Airport Courtsey Car.

Thank You,

Thomas Marrs

40240 N. Lakeview Av.

Antioch, IL 60002

Resolution no. 82-2009

RECOGNIZING LOREN LECY FOR HIS YEARS OF SERVICE TO, AND RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Loren Lecy's retirement and honor his years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Loren Lecy for 31 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Loren Lecy for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Loren Lecy for his 31 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Loren Lecy for a long and enjoyable retirement.

Dated this 15th day of December, 2009

Al Sebastiani

Joyce Kersenbohr

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of December, 2009.
Tabled _____

County Board Chair

County Clerk

Resolution no. 83-2009

RECOGNIZING KATHLEEN CHALLONER FOR HER YEARS OF SERVICE TO, AND RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Kathleen Challoner's retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Kathleen Challoner for 30 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Kathleen Challoner for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Kathleen Challoner for her 30 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Kathleen Challoner for a long and enjoyable retirement.

Dated this 15th day of December, 2009

Al Sebastiani

Joyce Kasenlohr

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of December, 2009.
Tabled _____

_____ _____
County Board Chair County Clerk

Resolution no. 84-2009

RECOGNIZING LAWRENCE OLESON FOR HIS YEARS OF SERVICE TO, AND RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Lawrence Oleson's retirement and honor his years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Lawrence Oleson for 33 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Lawrence Oleson for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Lawrence Oleson for his 33 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Lawrence Oleson for a long and enjoyable retirement.

Dated this 15th day of December, 2009

Al Sebastiani

Joyce Kirsenlohr

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of December,
Tabled _____ 2009.

County Board Chair

County Clerk

Resolution no. 85 -2009

RECOGNIZING EDWARD BARON FOR HIS YEARS OF SERVICE TO, AND RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Edward Baron's retirement and honor his years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Edward Baron for 19 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Edward Baron for his years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Edward Baron for his 19 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Edward Baron for a long and enjoyable retirement.

Dated this 15th day of December, 2009

Al Sebastiani

Joyce Kirsenloho

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of December,
Tabled _____ 2009.

_____ County Board Chair

_____ County Clerk

Resolution no. 86-2009

RECOGNIZING JANE GRABARSKI FOR HER YEARS OF SERVICE TO, AND RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Jane Grabarski's retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Jane Grabarski for 22 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Jane Grabarski for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Jane Grabarski for her 22 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Jane Grabarski for a long and enjoyable retirement.

Dated this 15th day of December, 2009

Al Sebastiani

Joyce Karsenlohr

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of December, 2009.
Tabled _____

County Board Chair

County Clerk

Resolution no. 87-2009

RECOGNIZING SHIRLI SUCHOMEL FOR HER YEARS OF SERVICE TO, AND RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Shirli Suchomel's retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Shirli Suchomel for 16 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Shirli Suchomel for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Shirli Suchomel for her 16 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Shirli Suchomel for a long and enjoyable retirement.

Dated this 15th day of December, 2009

Al Sebastiane

Joyce Kasenlohr

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of December,
Tabled _____ 2009.

_____ _____
County Board Chair County Clerk

P10

Resolution no. 88-2009

RECOGNIZING SANDRA WORMET FOR HER YEARS OF SERVICE TO, AND RETIREMENT FROM, ADAMS COUNTY

INTRODUCED BY: County Board of Supervisors

INTENT & SYNOPSIS: To recognize Sandra Wormet's retirement and honor her years of service to Adams County.

FISCAL NOTE: NONE

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Sandra Wormet for 29 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Sandra Wormet for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Sandra Wormet for her 29 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Sandra Wormet for a long and enjoyable retirement.

Dated this 15th day of December, 2009

Al Sebastianie

Joyce Kirsenlohr

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of December, 2009.
Tabled _____

County Board Chair

County Clerk

RESOLUTION 2009 - 89

RESOLUTION TO APPROVE THE SALE OF THE OXFORD GRAVEL PIT AQUIRED FOR HIGHWAY PURPOSES

INTRODUCED BY: PUBLIC WORKS COMMITTEE

INTENT & SYNOPSIS: TO SELL THE OXFORD GRAVEL PIT AQUIRED FOR HIGHWAY PURPOSES

FISCAL NOTE: $119,989.00 REVENUE TO ACCOUNT NO. 700.25048300 MISCELLANEOUS HIGHWAY REVENUE
$11.00 REVENUE TO ACCOUNT NO 10.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: MGE Ventures Inc has agreed to a price of $120,000.00 for the Oxford Pit described as follows:
Lot # 1 CSM 5176 (attached); and

WHEREAS: Adams County Highway Department acquired this property for use as a gravel pit and the pit has since played out of materials suitable for road construction; and

WHEREAS: The Highway Department has no further need for the Oxford Gravel Pit and the tax base in Adams County would benefit from this property being placed on the tax roll.

NOW THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors, that the above described property is hereby approved for sale to MGE Ventures Inc for the price of $120,000.00. And that the County Clerk issue MGE Ventures Inc a QUIT CLAIM DEED to the above described property, upon receipt of the agreed price of $120,000.00 minus closing costs (estimate attached).

BE IT FURTHER RESOLVED: That the proceeds from said sale be used for the acquisition of suitable land for, and the development of a wetland mitigation bank; and that such proceeds be deposited in an account designated within the Highway fund per Wisconsin State Statute 83.08 (4).

Dated this 12TH day of November, 2009.

Larry Babcock — David Renner

Terrence Johnson

Dean R Morgan

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ _____ day of December 2009.

_____ _____
County Board Chair County Clerk

WHITEMARSH REALTY LLC
100 North Main Street
Post Office Box 516
Adams, Wisconsin
53910

608-339-9001
877-508-2326 Toll Free
608-339-8010 FAX

ESTIMATED CLOSINGS COSTS

SELLER: Adams County

Sale of Fish Ave Gravel Pit Acreage

TITLE POLICY $655.00 based on sale price of $120,000
Adams-Friendship Title Company

RECORDING FEE $11.00

TRANSFER FEE $360.00

ATTORNEY FEE $75.00 drafting Warranty Deed

MORTGAGE

WELL/SEPTIC INSPECTION

RE TAXES

OVERNIGHT MAIL

WHITEMARSH REALTY
COMMISSION 4% Commission = $4,800.00

SURVEY

SOIL TEST

TITLE CO CLOSING FEE $150.00

GAP INSURANCE $125.00

FIELD BOOK # 129	DRAWN BY JAS	PROJECT # 0320712
PAGES # 36	CHECKED BY GPR	SHEET # 1 OF 2

REGISTRAR'S SEAL

MSA PROFESSIONAL SERVICES

TRANSPORTATION • MUNICIPAL
DEVELOPMENT • ENVIRONMENTAL
301 South Main Street Adams, WI 53910
608-339-3808 Fax: 608-339-8078
Web Address: www.msa-ps.com
© MSA PROFESSIONAL SERVICES

Recorded-Adams County WI
Register of Deeds Office-
Jodi M. Helgeson-Register
Vol. 26 pgs. 98-99
OCT 08 2007
Time: 10:00 AM
Recording Fee: 13.00
Transfer Fee: –
# of Pages: 2
Receipt # 8309

SURVEYOR:

MSA PROFESSIONAL SERVICES, INC.
307 MAIN STREET P.O. BOX 349
FRIENDSHIP, WI. 53934-0349
608-339-3808

CLIENT:

ADAMS COUNTY HWY. DEPT.
1342 C.T.H. "F"
ADAMS, WI. 53910

ADAMS COUNTY CERTIFIED SURVEY MAP # 5176

PART OF LOT 1 OF C.S.M. No. 2309 (VOL. 8, Pg. 375) LOCATED IN PART OF THE NE1/4 – NW1/4 AND PART OF THE NW1/4 – NE1/4 ALL IN SECTION 17, TOWNSHIP 15 NORTH, RANGE 7 EAST, TOWN OF JACKSON, ADAMS COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, GREGORY P. RHINEHART, Registered Land Surveyor, hereby certify;

That I have surveyed and mapped part of Lot 1 of C.S.M. No. 2309 (Vol. 8, Pg. 375) located in part of the Northeast Quarter of the Northwest Quarter and part of the Northwest Quarter of the Northeast Quarter of Section 17, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin, bounded and described as follows:

Beginning at the North Quarter Corner of said Section 17, thence N89°59'48"E a distance of 55.38 feet; thence S00°21'30"W a distance of 329.99 feet; thence S89°57'30"E a distance of 594.21 feet; thence S00°14'32"W a distance of 2331.14 feet; thence N89°46'20"W a distance of 655.42 feet; thence N89°46'50"W a distance of 1313.82 feet; thence N00°18'14"E a distance of 534.87 feet; thence N89°51'03"E a distance of 358.74 feet; thence N00°18'14"E a distance of 2115.63 feet; thence N89°51'03"E a distance of 958.76 feet to the North Quarter Corner of said Section 17 and the Point of Beginning. Containing 4,272,582 sq.ft. (98.08 Acres).

Subject to any and all covenants, restrictions, easements, and right-of-way of record.

That I have made such survey and map at the direction of Adams County Highway Dept.;

That such map is a correct representation of the exterior boundaries of the lands surveyed;

That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes, Section AE 7 of the Wisconsin Administrative Code, and the Adams County Land Division Ordinance in surveying, dividing, and mapping the same, to the best of my knowledge and belief.

Gregory P. Rhinehart 9/18/07

MSA PROFESSIONAL SERVICES DATE
GREGORY P. RHINEHART, REGISTERED LAND SURVEYOR, S-1478

NOTE: IF THE SURVEYOR'S SEAL AT LEFT IS NOT RED IN COLOR, THE SURVEY IS A COPY AND SHOULD BE ASSUMED TO CONTAIN UNAUTHORIZED ALTERATIONS. THE CERTIFICATION CONTAINED ON THIS DOCUMENT SHALL NOT APPLY TO COPIES.

WISCONSIN
GREGORY P. RHINEHART
S-1478
FRIENDSHIP, WI
LAND SURVEYOR

APPROVED
OCT - 8 2007
ADAMS COUNTY PLANNING AND ZONING DEPARTMENT

VOL 026 PAGE 98

FIELD BOOK # 129	DRAWN BY JAS	PROJECT # 0320712
PAGES # 36	CHECKED BY GPR	SHEET # 2 OF 2

PLANNING & ZONING APPROVAL

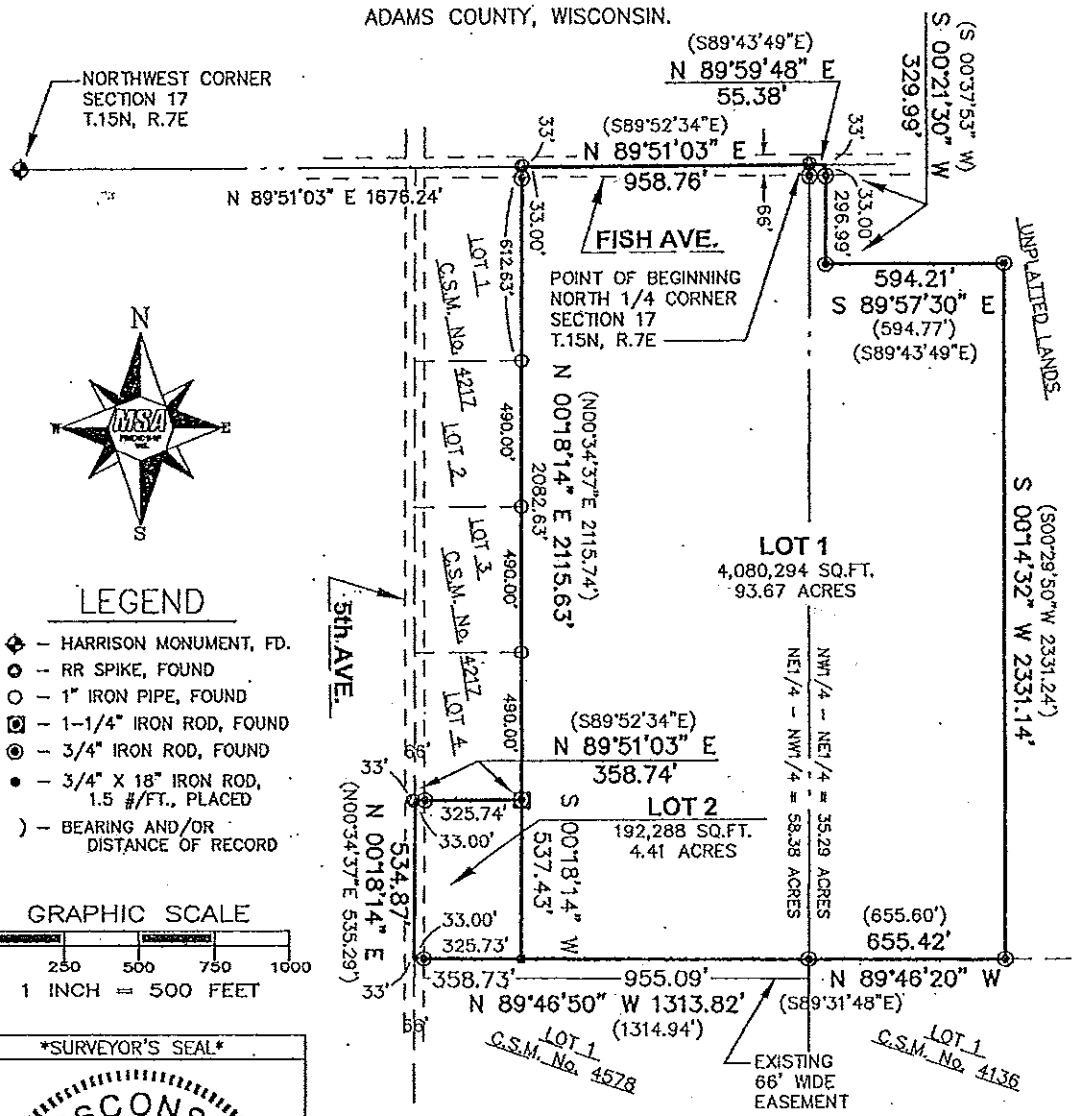
MSA PROFESSIONAL SERVICES
TRANSPORTATION • MUNICIPAL
DEVELOPMENT • ENVIRONMENTAL

CLIENT:

ADAMS COUNTY HWY. DEPT.
1342 C.T.H. "F"
ADAMS, WI. 53910

ADAMS COUNTY CERTIFIED SURVEY MAP # 5176

PART OF LOT 1 OF C.S.M. No. 2309 (VOL. 8, Pg. 375) LOCATED IN PART OF THE NE1/4 – NW1/4 AND PART OF THE NW1/4 – NE1/4 ALL IN SECTION 17, TOWNSHIP 15 NORTH, RANGE 7 EAST, TOWN OF JACKSON, ADAMS COUNTY, WISCONSIN.



LEGEND

- ◆ – HARRISON MONUMENT, FD.
- ⊙ – RR SPIKE, FOUND
- ○ – 1" IRON PIPE, FOUND
- ▣ – 1-1/4" IRON ROD, FOUND
- ◉ – 3/4" IRON ROD, FOUND
- • – 3/4" X 18" IRON ROD, 1.5 #/FT., PLACED
- ( ) – BEARING AND/OR DISTANCE OF RECORD

GRAPHIC SCALE

0 250 500 750 1000

1 INCH = 500 FEET

SURVEYOR'S SEAL

WISCONSIN
GREGORY P. RHINEHART
S-1478
FRIENDSHIP, WI
LAND SURVEYOR

THE NORTH LINE OF THE NW 1/4 OF SECTION 17-15-7 WAS ASSIGNED A BEARING OF N89°51'03"E AS THE BASIS OF BEARINGS ON THIS MAP.

9/18/07

MSA PROFESSIONAL SERVICES — DATE

GREGORY P. RHINEHART, REGISTERED LAND SURVEYOR, S-1478

NOTE: IF THE SURVEYOR'S SEAL AT LEFT IS NOT RED IN COLOR, THE SURVEY IS A COPY AND SHOULD BE ASSUMED TO CONTAIN UNAUTHORIZED ALTERATIONS. THE CERTIFICATION CONTAINED ON THIS DOCUMENT SHALL NOT APPLY TO COPIES.

RESOLUTION 2009 - 90

RESOLUTION TO

Authorize Highway Commissioner Ron Chamberlain to attend the Transportation Development Association (TDA) Fly in Washington DC March 10th and 11th, 2010.

INTRODUCED BY: Larry Babcock

INTENT & SYNOPSIS: To authorize Highway Commissioner Ron Chamberlain to attend the Transportation Development Association (TDA) Fly in Washington DC March 10th and 11th, 2010.

FISCAL NOTE: $1,300.00

WHEREAS: Adams County has great deal of expensive infrastructure work; and

WHEREAS: Adams County has great need of funding for that work and federal programs are a viable source for that funding; and

WHEREAS: The TDA Fly-in presents an excellent opportunity to meet with Congressman Petri, Senator Kohl and Senator Feingold as well as the rest of the Wisconsin Delegation to ensure they are made aware of those needs;

NOW THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors to approve attendance for Highway Commissioner Ron Chamberlain to the Transportation Development Association (TDA) Fly in Washington DC March 10th and 11th, 2010.

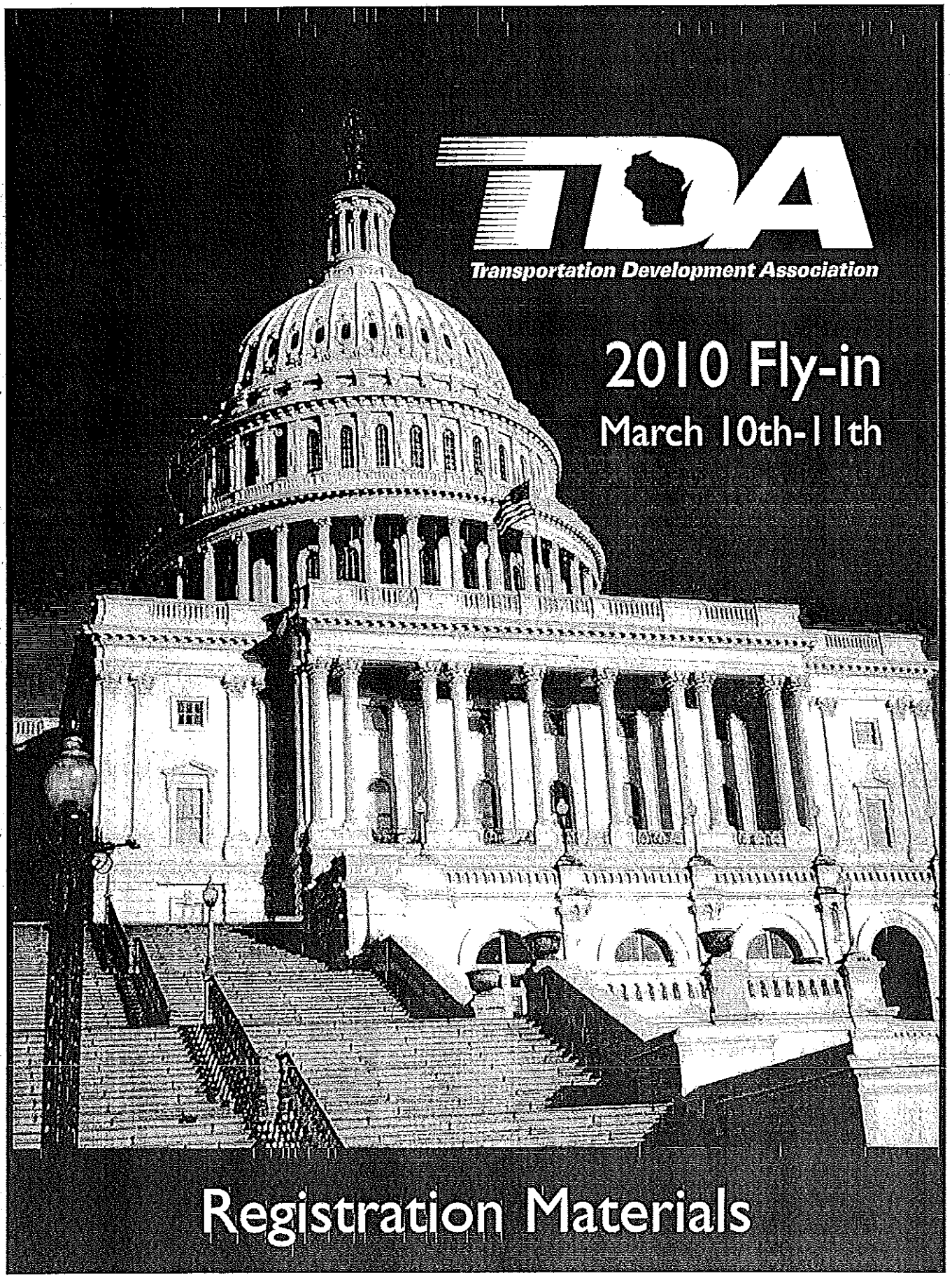
Dated this 4th day of December, 2009

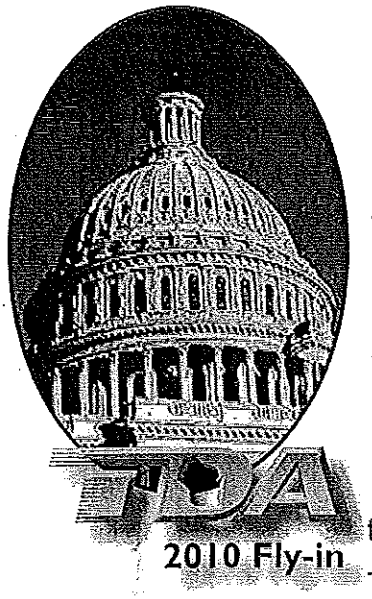
Larry Babcock

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 15th day of December, 2009

County Board Chair

County Clerk


TDA
Transportation Development Association
2010 Fly-in
March 10th-11th
Registration Materials



20th Annual Fly-in March 10th-11th

Please participate to show your support for Wisconsin transportation.

Every year, we present our case for transportation and express appreciation for the efforts of our delegation. Taking our message to Washington will be particularly important in 2010.

Jobs and the economy dominate the public's interest right now. There is no close second. The current jobless rate has made the country uncommonly single-minded on this point. We must illustrate to Congress the connection between transportation investment and jobs.

There is talk of another stimulus package. However, the real stimulus programs are just waiting to be reauthorized and appropriated - surface transportation, aviation and other transportation programs. We need to employ Americans today to build the infrastructure that will spur an economic resurgence for tomorrow.

The major stumbling block – particularly for the surface transportation reauthorization – is funding. Congress appears to have little appetite in this economy to increase the federal fuel tax, the largest source of trust fund revenue. The federal fuel tax was last increased in 1993, while the cost of maintaining and replacing our transportation infrastructure has increased significantly. In addition, the fuel tax continues to lose effectiveness as a measure of system usage as fuel efficiency increases and alternative fuels come to market. The bottom line is current revenues are not even sufficient to cover SAFETEA-LU levels of federal highway and transit spending. Without an influx of revenue, programs could be significantly impacted and jobs lost.

Wisconsin, like most states, relies on the federal government for a significant portion of its transportation funding. Approximately a quarter of the Wisconsin transportation budget comes from federal funds. In the case of the state's aviation program, federal funding constitutes 60-70% of the program. The surface transportation and aviation programs continue to operate under short-term extensions, which hinder the state's ability to plan for large multi-year projects.

Please join the TDA Fly-in to thank members of the delegation for their work and to encourage them in their efforts to strengthen Wisconsin's infrastructure and put Wisconsinites back to work.

Register today for the 2010 TDA Fly-in March 10th-11th.

Don't wait. The registration deadline is January 8, 2010.

Trip Package Includes:

- Round trip air travel to Washington, D.C. via Midwest Airlines
- Accommodations at the Washington Court Hotel
- Cocktail reception and dinner at The Caucus Room
- Wisconsin briefing with key speakers
- Popular morning policy briefing
- Office visits with Wisconsin's congressional delegation
- Excellent opportunities to meet and network with transportation leaders

2010 Fly-in Details

March 10th		March 11th	
7:45 a.m.	Midwest Airlines #2411[1] Milwaukee to Reagan National	9:00 a.m.	Policy Briefing Capitol Hill
2:00-5:00 p.m.	Briefing Session Washington Court Hotel	Noon	Lunch on your own
6:00-7:00 p.m.	Cocktail Reception The Caucus Room	1:00-4:00 p.m.	Office Visits
7:00-9:00 p.m.	Dinner The Caucus Room	7:50 p.m.	Midwest Airlines #2406 Reagan National to Milwaukee

[1] *Due to changes at Midwest Airlines last summer, TDA is once again on flight #2411, which departs at 7:45 a.m. and arrives in D.C. shortly before 11 a.m. Please contact AAA, if you would like to investigate alternative flight arrangements or need a connecting flight to Milwaukee.*

Hotel Accommodations

The Washington Court Hotel is ideally located - just three blocks from the U.S. Capitol and two blocks from historic Union Station with shops, restaurants, movie theaters, and Metro subway access. For more information on the hotel, visit www.washingtoncourthotel.com.

Dinner

The cocktail reception and dinner will be held at The Caucus Room located in downtown Washington, D.C. They may not always agree in Congress, but Democrats and Republicans find common ground at this plush establishment.

Guests' Selection

Diners will be able to choose on the night of the event between the following entrées:

- Filet Mignon
- Chef's Fresh Selection of Seafood
- Organic Farm Raised Chicken

The meal will be rounded out with the chef's choice of accompaniments and Bittersweet Swiss Chocolate Mousse.

A vegetarian option will also be available, if requested. Please indicate your preference along with any other dietary concerns on the registration form.

Package Options *(prices include $15 processing fee)*

$1,090 per person, single occupancy from Milwaukee*
$910 per person, double occupancy from Milwaukee*
$700 per person land only, single occupancy
$520 per person land only, double occupancy
$295 per person, dinner and meeting only

Fees are subject to change at the time of reservation.

**For flight alternatives from other markets or for specifics on participating in only a portion of the Fly-in event, please contact AAA Travel at 608-755-3960 (ext. 202) or the TDA office at 608-256-7044.*

IMPORTANT NOTES:

1. Reservations are due by January 8, 2010 and full payment by January 15th. All payments are non-refundable. For package reservations or any changes to existing reservations made after January 8th, a $50 service charge and any supplier fees will be applied. Discounted group rates may no longer be available.
2. You may book your package - excluding alternative air flights - this year and forward payment by January 15th. Just make a note on the registration form regarding when payment can be expected.
3. If you prefer not to fly out of Milwaukee, please contact AAA to determine the best flight for your schedule and budget.
4. For alternative travel schedules, including additional nights at the hotel, please contact AAA for rates and availability.

Registration Form

Important- Reservations are due by January 8, 2010 and full payment by January 15th. New registrations and changes to existing reservations made after January 8th are subject to a $50 service charge plus any supplier fees. Registrants will be confirmed for air and hotel arrangements subject to availability.
All payments are non-refundable.

Complete Legal Name* _____ Preferred Name on Name Badge _____ Date of Birth* _____

Package Option/ Departure City *(see next page)* _____ Roommate *(if applicable)* _____

Company Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____ Email _____

** New requirement for all passengers booking air travel.*

Travel Insurance- Please read about this important option on the next page, accept or decline and sign after the following statement: I UNDERSTAND THAT AAA TRAVEL AGENCY SERVES AS AN INTERMEDIARY AGENT AND AS SUCH ALL FUNDS PAID HAVE BEEN FORWARDED TO THE VENDOR/CARRIER PROVIDING THOSE SERVICES.

INITIAL ONE: YES ____, I would like to purchase travel insurance.
NO ____, I would not like to purchase travel insurance.

Signature _____ Date _____

Payment- Please choose an option below. Payment may be made by check (payable to AAA Travel) or credit card (MasterCard, Visa, American Express and Discover). Send registrations to AAA - TDA Fly-in 2900 Deerfield Dr. #9C, Janesville, WI 53546; fax 608-755-3970; or call 608-755-3960 (ext. 202).

Credit Card: ☐ MC ☐ Visa ☐ American Express ☐ Discover

Credit Card # _____ Name on Card _____ Expiration Date _____

Amount Due _____ To calculate amount due, please use the registration cost worksheet on the next page.

Event Options

Office Visits

Please indicate your preference for legislative office visits. A list of the Wisconsin delegation can be found on the next page.

#1 _____ #3 _____

#2 _____ #4 _____

Dinner at The Caucus Room

You may choose between the three entrées on the night of the event or request a vegetarian meal below.

Vegetarian meal request or other special dietary needs:

_____

Travel Insurance

Travel insurance is available through Access America. In order for AAA to process your reservations, you must accept or decline travel insurance, and sign after the statement on the registration form. Remember, all payments related to the TDA Fly-in are non-refundable. To protect against loss due to trip cancellation or interruption, consider purchasing travel insurance. For complete information about coverage, exclusions and limitations, please contact AAA.

Trip Cost	Rate
$251-$500/ person	$28
$501-$750/ person	$48
$751-$1,000/ person	$62
$1,001-$1,250/ person	$74
$1,251-$1,500/ person	$89

Package Options

(all package prices include a $15 processing fee)

Package A: $1,090 per person, single occupancy from Milwaukee*
Package B: $910 per person, double occupancy from Milwaukee*
Package C: $700 per person land only, single occupancy
Package D: $520 per person land only, double occupancy
Package E: $295 per person, dinner and meeting only

* If you prefer not to fly out of Milwaukee, please contact AAA to determine the best flight for your schedule and budget. Please see important notes on the previous page.

Registration Cost

$_____ Package Cost
$_____ Service Charge ($50 if you register after January 8, 2010)
$_____ Optional Trip Insurance (see rates above)
$_____ Other (local air/ additional hotel nights - contact AAA for rates and availability)
$_____ Total (fill in on registration form)

Wisconsin Delegation

House of Representatives

1st District Congressman Paul Ryan
2nd District Congresswoman Tammy Baldwin
3rd District Congressman Ronald Kind
4th District Congresswoman Gwen Moore
5th District Congressman James Sensenbrenner
6th District Congressman Thomas Petri*
7th District Congressman David Obey*
8th District Congressman Steven Kagen

Senate

Senator Herb Kohl*
Senator Russell Feingold*

* Invited to meet with the entire group as well as participating in office visit.

RESOLUTION NO. 2009- 91

RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS TO THE ADAMS COUNTY HUMANE SOCIETY FOR THE FUNDING OF DISPLACED ANIMALS

INTRODUCED BY: Adams County Administrative & Finance Committee.

INTENT AND SYNOPSIS: For Adams County to provide up to Twenty Thousand Dollars ($20,000.00) per month to the Adams County Humane Society for the care and treatment of the animals seized by the Adams County Sherriff's Department, in relation to the pending criminal case involving the owners of the property located at 3480 9th Avenue, Wisconsin Dells, Adams County, Wisconsin. This monthly payment shall continue until a final resolution of the matter is reached and the ultimate disposition of all of the animals involved is determined.

FISCAL NOTE: Up to $20,000.00 to be paid monthly to the Adams County Humane Society, during the duration of the care and treatment of said seized animals.

WHEREAS: The Adams County Humane Society, Inc. ("ACHS") is organized exclusively for charitable, scientific and educational purposes, more specifically the prevention of cruelty to animals, the relief of suffering among animals, the extension of humane education, the enactment of humane legislation and the enforcement of laws for the humane treatment of animals in the County of Adams, State of Wisconsin; and

WHEREAS: The Adams County Sherriff Department seized animals in accordance with Wisconsin law from the owners of the property located at 3480 9th Avenue, Wisconsin Dells, Wisconsin, and pursuant to Wis. Stat. § 173.15(1)&(2), has contracted with ACHS to provide care and treatment to those animals. However, under the current agreement with Adams County, ACHS is unable to provide care and treatment for these animals without additional compensation; and

WHEREAS: ACHS will provide a monthly report of donations and expenses to the Adams County Treasurer to account for the expenses it incurred relating to the care and treatment of these animals.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors, it hereby approves and authorizes up to Twenty Thousand Dollars ($20,000.00) per month be transferred from general fund to account number 100 E 18 54960 830 000, to be paid to the Adams County Humane Society to provide care and treatment to the animals seized pursuant to the case referenced herein, until a final resolution of said legal matter is reached and the ultimate disposition of all of the animals involved is determined.

BE IT FURTHER RESOLVED: That any recovery of expenses ordered by the Court pursuant to Wis. Stats. §173.24 shall be paid to Adams County.

Recommended for adoption by the Adams County Administrative & Finance Committee this 15th day of December, 2009.

John West

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 15th day of December, 2009.

County Board Chair

County Clerk

Resolution 92 2009

Resolution to Notify the Department of Agriculture, Trade and Consumer Protection (DATCP) that Adams County does not Desire to Re-certify our Exclusive Agricultural Zoning Text and Maps

INTRODUCED BY: Planning and Development Committee

INTENT & SYNOPSIS: To allow Adams County to take control of its Exclusive Agricultural Zoning (EAZ) districts and avoid a State imposed Conversion Fee of approximately $600.00 per acre to be paid by the landowner to the Department of Revenue if Exclusive Agricultural Zoned land is rezoned to another use.

FISCAL NOTE: No funds required.

WHEREAS: An Agricultural Preservation Plan was developed for Adams County in 1981 and it is certified by DATCP through 2014; and

WHEREAS: Adams County adopted EAZ in 1983; and

WHEREAS: Chapter 91, the Wis. Working Lands Initiative (WWLI), of which the Farmland Preservation Program (FPP) is a component was revised and passed with the 2009 State budget; and

WHEREAS: The DATCP administers the WWLI and FPP under Chapter 91 of the Wis. Statutes to provide tax credits and EAZ is only one of the methods by which such tax credits may be claimed; and

WHEREAS: Some of the DATCP mandated requirements have been a hindrance to achieving certain local land use planning goals; and

WHEREAS: If DATCP certification is maintained, anyone removing land from an EAZ district as of January 01, 2010 will be required to submit an approximate $600.00 per acre Conversion Fee to the Wis. Dept. of Revenue; and

WHEREAS: Time is needed to revisit the Zoning maps and text; and

WHEREAS: Options will continue to remain available for landowners to collect tax credits; and

WHEREAS: On December 01, 2009, a public hearing was conducted to gather comments and concerns regarding the re-certification of the Adams County Exclusive Agriculture Zoning text and maps which included a presentation by DATCP covering the new law regarding the Working Lands Initiative and the FPP.

NOW, THEREFORE, BE IT RESOLVED: BY THE Adams County Board of Supervisors that it is hereby approved to allow the DATCP certification of the Adams County Exclusive Agricultural Zoning Ordinance text and maps to lapse, and therefore avoid State imposed conversion fees of approximately $600.00 per acre to be paid by landowners to the Department of Revenue when Exclusive Agricultural zoned land is rezoned to another use.

Recommended for adoption this 2nd day of December 2009 by the Planning and Development Committee

Glenn Licitor Joanne Sumpter

Sylvia Breene Larry C. James

ADOPTED ( )

DEFEATED ( ) BY THE ADAMS COUNTY BOARD OF SUPERVISORS THIS 15th DAY OF December, 2009.

COUNTY CLERK BOARD CHAIRPERSON

RESOLUTION 2009 - 93

RESOLUTION TO APPROVE JUNEAU COUNTY/ADAMS COUNTY CONTRACT FOR LEVEL "B" HAZMAT TEAM RESPONSE TO HAZARDOUS MATERIAL RELEASE OCCURRING IN ADAMS COUNTY

INTRODUCED BY: Public Safety & Judiciary Committee

INTENT & SYNOPSIS: To approve signing of a contract with Juneau County to provide Level B Hazmat Team Response to Hazardous Material Release Occurring in Adams County.

FISCAL NOTE: $8000 per year with funds from existing hazardous materials account 100-19-52710-350. At this time there are sufficient existing monies to cover the cost of this contract for eight years.

WHEREAS: Adams County does not have a Level "B" Hazardous Materials response team to respond to a hazardous materials release within our county; and

WHEREAS: Juneau County has an existing team and desires to establish a contract with Adams County to provide Level "B" response coverage; and

WHEREAS: Adams County has individuals wishing to join the Juneau County Level "B" Hazmat Team to improve response and coverage for Adams County as stated within the duties, terms and conditions of the Contract as attached.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves signing a Contract with Juneau County to provide Level "B" Hazmat Team Response to Hazardous Material Release Occurring in Adams County. Said contract shall renew on a year-to-year basis unless otherwise terminated by the parties, and is attached hereto and made a part of this resolution.

BE IT FURTHER RESOLVED: That the monies to fund this contract be expended yearly from account 100-19-52507-350.

Recommended for adoption by the Public Safety and Judiciary Committee this 15th day of December, 2009.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 15th day of December 2009.

County Board Chair

County Clerk

OFFICE OF EMERGENCY MANAGEMENT
JUNEAU COUNTY

Justice Center, Rm. 1130
200 Oak Street
Mauston, WI 53948
(608)847-9393

GERVASE THOMPSON
Director
emjuneau@co.juneau.wi.us
juneauem@co.juneau.wi.us

MICHAEL E. BELMONTE, SR
Deputy Director

CHARLYN A WALTER
Program Assistant

JUNEAU COUNTY / ADAMS COUNTY

CONTRACT
for

LEVEL "B" HAZMAT TEAM RESPONSE
TO HAZARDOUS MATERIAL RELEASE
OCCURRING IN ADAMS COUNTY

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COUNTY OF JUNEAU AND COUNTY OF ADAMS AGREEMENT FOR HAZARDOUS MATERIAL (HAZ-MAT) RESPONSE SERVICES

Pursuant to Juneau County Emergency Operations Plan (EOP) mandated in Section 166.20, Wisconsin Stats., the general emergency response requirements in Section 166.03, Wisconsin Stats., and in consideration of the mutual covenants hereinafter set forth, the County of Juneau (hereafter referred to as "Juneau County") and the County of Adams (hereafter referred to as "Adams County") hereby agree to as follows:

WITNESSETH:

WHEREAS THE COUNTY OF ADAMS desires to provide fiscal resources as specified in Section 4.01 of this Agreement and Wisconsin Stats. 66.0301 for intergovernmental cooperation pursuant to the Juneau County Emergency Operations Plan; and

WHEREAS THE COUNTY OF JUNEAU is able and willing to provide such services in accordance with the Juneau County EOP upon the request of the Emergency Management Director or his/her appointed designee.

NOW, THEREFORE, in consideration of the above premises and mutual convenience of the parties hereinafter set forth, and the Agreement for Hazmat response, the receipt and sufficiently of which is acknowledged by each party for itself, the undersigned do agree as follows:

Section 1: DEFINITIONS

1.01 "Emergency response' are those activities associated with fire, medical, police and Hazmat response services to protect life and property from a substance release which occurs in Juneau and Adams Counties.

1.02 "Initial Response Phase" is the period following the arrival at the scene of an incident during which the presence and/or identification of dangerous goods is confirmed, protective actions and area securement are initiated, and assistance of qualified personnel is requested.

1.03 "Hazmat Level B Response Team" means Juneau County personnel who are employed by the Juneau County Hazmat Response Team who have been trained in accordance with EPA 165.15.

1.04 "Substance Release" means the release or spill of extremely hazardous substance included in the list of published by the administrator of the U.S. Environmental Protection Agency under 42 U.S.C. 11002 (a) (2) or a hazardous substance as defined under 42 U.S.C. 9601(14) or designated by the

administrator of the U.S. Environmental Protection Agency under 42 U.S.C. 9602 (a) and in conformity with Section 166.20 (1) (g), Wisconsin Stats.

1.05 "Substance Release Response" means the "Level B" activities undertaken by and authorized by the Juneau County Hazmat Team.

SECTION 2: PURPOSE

2.01 It is the intended purpose of the parties to comply with the goals and terms of the agreement for Countywide "Level B" Hazmat emergency response capability for Adams County through the financial assistance of Adams County to Juneau County in order to enable Juneau County to provide Hazmat Team services.

2.02 It is recognized by both Adams and Juneau Counties that the services provided is limited to "Level B" and that "Level A" response will be provided by a regional response team at the expense of Adams County.

SECTION 3: TERM

3.01 The term of this Agreement shall be effective upon execution by the parties in 2009. Thereafter, it shall be automatically renewed on a year-to-year basis effective January 1, 2010 unless terminated as otherwise provided herein.

SECTION 4: DUTIES OF ADAMS COUNTY

4.01 Emergency Response Funding

(A) HAZMAT Grant Funding. For each calendar year during the term of this Agreement, Adams County shall award to Juneau County the Adams County $10,000 Haz-Mat Computer and Equipment grant from the State of Wisconsin, with approval by Wisconsin Emergency Management. Juneau County shall be responsible for the annual required grant match whether in-kind or in cash.

(B) Personnel Funding. For each calendar year during the tern of this Agreement, Adams County shall reimburse Juneau County for the required payment of Hazmat Team member wages resulting from a Hazmat Team Response to a hazardous material release in Adams County. Expenses to be paid as they occur per invoice, subject to annual disclosure by Juneau County regarding its base personnel response costs as shown in Attachment A. Personnel wage expenses paid by Adams County, if recouped from the spiller, shall be returned to Adams County for an Adams County spill.

(1) Adams County shall reimburse Juneau County for the cost of physical exams of team members from Adams County, up to a maximum of five personnel. Expenses to be paid as incurred.

(C) Administrative Funding. For each calendar year during the term of this Agreement, Adams County shall pay Juneau County a retainer of $8,000 for Administrative costs associated with documentation, billing, tracking, training, refresher course, and reporting Hazardous Material Release occurring within Adams County. Funds are to be paid in quarterly installments on the 1st day of January, April, July and October with an invoice from Juneau County beginning with the quarter when this contract is fully executed. Any partial months created by the initial contract start-up shall be pro-rated accordingly. Further, the parties agree to re-evaluate the amount of the annual retainer (above) as of August 31, of each year that this Agreement remains in effect.

(D) It is understood that there shall not be less than seven (7) team members from Adams County certified at the Hazmat technician level (notwithstanding the fact that Adams County shall not pay for physical exams for more than five of them), and Juneau County cannot perform it obligations under this contract with less than seven Adams County team members. If the number of team members for Adams County falls below seven, and it is not possible to add a new member or new members necessary to bring the number back up to seven or more, then in that event this contract shall be null and void.

4.02 Report and Documentation

Within seven (7) days of receipt, the Emergency Management Director of Adams County shall provide the Juneau County Emergency Management Director copies of all Wisconsin Tier Two Emergency and Hazardous Chemical Inventory Report Forms.

Adams County shall receive a copy annually of all computer and hazmat equipment purchased with the Adams County $10,000 Hazmat Computer and Equipment grant.

4.03 Renegotiation of Agreement

Upon written notice by either party on or before August 1st of any Agreement year, the parties hereto agree to renegotiate in good faith the terms and conditions of this Agreement.

In the event the parties cannot agree to a new contract on or before November 1 of the Agreement year, this Agreement shall be deemed terminated at the end of the Agreement year, notwithstanding Section 3.01 of this Agreement.

SECTION 5: DUTIES OF JUNEAU COUNTY

5.01 Emergency Response to Hazardous Substance Release

(A) Upon request by an Incident Commander, Juneau County shall provide to Adams County "Level B" response to protect life, property and the environment when there is a declared hazardous substance release incident in Adams County.

(B) Juneau County will respond, unless at the time of request, all HAZMAT units and personnel are unable to respond due to existing emergency conditions, including but not limited to, major incidents such as Hazmat, fires or other disasters.

5.02 Personnel

Juneau County agrees to secure all personnel necessary to competently carry out its obligations under this Agreement subject to the conditions set forth in Section 5.01, including:

All responsibilities to pay Hazmat Team member's wages, Worker's Compensation and other similar employer's responsibilities remain with Juneau County.

Adams County residents may be employed as Hazmat Team members.

SECTION 6: MISCELLANEOUS

6.01 Adams County Local Emergency Planning Committee (LEPC)

The Juneau County Hazmat Response Team will make available written and/or verbal reports to Adams County LEPC provided fourteen (14) days notice of meeting time, date, and location is given.

6.02 Equipment Divided If Juneau County Discontinues.

In the event that Juneau County voluntarily terminates this Agreement, in circumstances that Adams County wishes to continue this Agreement, then it is agreed that all equipment purchased by funds provided by the Counties shall be divided in a way that each County receives those assets acquired through funds defined in Section 4.01 of this Agreement. If Adams County terminates, it remains the property of Juneau County.

6.03 Breach of Agreement.

In the event either party shall fail to fulfill in a timely manner and proper manner its obligation under this Agreement, the other non-breaching party shall thereupon have the right to terminate this Agreement by giving a thirty (30) day written notice to the breaching party of such termination and specifying the claimed breach and effective date of termination. The Agreement shall terminate on the specified date of termination, if the breaching party has not rectified and remedied the purported breach to the satisfaction of the party that gave notice of the breach. There shall be no other termination or cancellation of this Agreement during its term without prior written consent of both parties.

6.04 Assignment.

Neither party shall assign nor transfer any interest or obligation in this Agreement, whether by assignment or novation, without prior written consent of the other party.

6.05 Notices, Records, Invoices, Billings and Reports.

(A) All notices required to be sent by this Agreement shall be deemed delivered as of the date of postmark if deposited in a United States mailbox, with sufficient first class postage attached and addressed as follows:

(1) Juneau County:	Juneau County Clerk 220 E. State Street Mauston, WI 53948
(2) Adams County	Adams County Clerk P.O. Box 278 402 Main Street Courthouse Friendship, WI 53934-0278

(B) It shall be the duty of a party changing its address to notify the other party in writing within a reasonable time.

6.06 Construction of Agreement.

(A) This Agreement is intended to be solely between the parties hereto. No part of the Agreement shall be construed to add, supplement, amend, abridged, or repeal existing rights, benefits, or privileges of any third party or parties, including but not limited to employees of either of the parties.

(B) It is expressly understood and agreed to by the parties hereto that in the event of any disagreement or controversy between the parties, Wisconsin Law shall be controlling.

(C) The entire Agreement of the parties is contained herein and this Agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof.

6.07 Affirmative Action and Non-discrimination.

In connection with the performance of work under this Contract, the Parties agree not to discriminate against an employee or application for employment because of age, race, religion, color, handicap, sex, physical condition, sexual orientation, developmental disability as defined in s. 51.01 (5), Wis. Stats. national origin, martial status, ancestry, arrest record, conviction record, or membership in the National Guard, State Defense Force or any reserve component of the military forces of the United States or this state. This provision shall include, but not limited to, the following: employment, upgrading, demotion, or transfer; termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. The parties further agree to take affirmative action to ensure equal employment opportunities. The Parties agree to post in a conspicuous place available for employees and applicants or employment notices to be provided by the providers by the providers; Contract Administrator setting forth the provisions of the non-discrimination clause.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized officers.

COUNTY OF JUNEAU

County Clerk	Date
County Board Chairperson	Date

COUNTY OF ADAMS

County Clerk	Date
County Board Chairperson	Date

313
314
315 ATTACHMENT A – Juneau County Base Personnel Response Costs

RESOLUTION 2009 - 94

RESOLUTION TO APPROVE THE PROMOTION OF JANE GERVAIS TO THE POSITION OF ADAMS COUNTY EMERGENCY MANAGEMENT DIRECTOR

INTRODUCED BY: Executive Committee and Public Safety & Judiciary Committee

INTENT & SYNOPSIS: To approve the promotion of Jane Gervais to the position of Adams County Emergency Management Director at a salary of $53,934.40 (Grade 11, Step 9) plus benefits, per the existing non-represented wage scale.

FISCAL NOTE: None, monies are budgeted for the position in the Department's 2010 budget.

WHEREAS: On December 8, 2009, the Executive Committee, along with the Public Safety & Judiciary Committee, interviewed Jane Gervais and evaluated her knowledge, skills and abilities for the position of Emergency Management Director; and

WHEREAS: Based upon said interview and evaluation, Jane Gervais was selected by the Committees for the position of Emergency Management Director; and

WHEREAS: Ms. Gervais shall begin her duties on January 4, 2010. Thereafter training shall be made available to provide for a smooth transition, as deemed necessary.

NOW THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors, that it is hereby approved to promote Jane Gervais to the position of Adams County Emergency Management Director, at a salary of $53,934.40 (Grade 11, Step 9) plus benefits, per the existing Adams County Non-represented Wage Scale, effective as of January 4, 2010. Thereafter training shall be made available to provide for a smooth transition, as deemed necessary.

Recommended for adoption by the Executive Committee and the Public Safety & Judiciary Committee this 15th day of December, 2009.

EXECUTIVE COMMITTEE	PUBLIC SAFETY & JUDICIARY COMMITTEE

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 15th day of December, 2009.

_____ _____
County Board Chair County Clerk

ORDINANCE #28-2009

AMENDED

ADAMS COUNTY JOINT-ACTION EMERGENCY MANAGEMENT ORDINANCE

An ordinance to repeal Ordinance 3-1994 governing emergency government in the County of Adams, entitled "Emergency Government for Adams County" was adopted by the County Board on March 15, 2005 (Ord-No. 12-2005) and entitled "Adams County Joint-Action Emergency Management Ordinance."

The County Board of Supervisors of Adams County does ordain as follows: The Ordinance entitled "Adams County Joint-Action Emergency Management Ordinance" (Ord-No. 12-2005) is amended effective December 15, 2009, and the amended/updated ordinance to read as follows:

2.40 Emergency Management

2.40.010 Wisconsin Emergency Operations Plan Adopted

2.40.020 County-Municipal Emergency Management Organization--Created--Purpose

2.40.030 Definitions

2.40.040 Emergency Management Committee

2.40.050 Emergency Management Director

2.40.060 Emergency Management Program Cost

2.40.070 Duties of the Emergency Management Director

2.40.080 National Incident Management System/Incident Command System

2.40.090 Emergency Bidding and Hiring

2.40.100 Authority to Declare Emergencies

2.40.110 Applicant's Agent

2.40.120 Violation—Penalties

2.40.130 Mutual Agreement to Provide Program

2.40.010 Wisconsin Emergency Operations Plan Adopted. The State of Wisconsin "Emergency Response Framework" is adopted by the Adams County Board of Supervisors as the official program of the County Emergency Management.

2.40.020 County-Municipal Emergency Management Organization -- Created – Purpose: To ensure that the County and participating municipalities thereof will be prepared to cope with emergencies resulting from enemy action and natural disasters or threat of imminent disaster. The county-municipal emergency management organization is created to carry out the purposes as set out in Chapter 323, Wisconsin Statutes.

2.40.030 Definitions.

A. "Disaster" means a severe or prolonged, natural or human-caused, occurrence that threatens or negatively impacts life, health, property, infrastructure, the environment, the security of this state or a portion of this state, or critical systems, including computer, telecommunications, or agricultural systems.

B. "Emergency management " means all measures undertaken by or on behalf of the state and its subdivisions to do any of the following:

1. Prepare for and minimize the effect of disaster or the imminent threat of a disaster. .
2. To make repairs to or restore infrastructure or critical systems that are destroyed or damaged by a disaster.

C. "Enemy action" means hostile action by a foreign power which threatens the security of this State or a portion thereof.

D. "Incident Command System (ICS)" means a functional management system established to control, direct and manage the roles, responsibilities and operations of all the agencies involved in a multi-jurisdictional or multi-agency emergency response.

E. "Management" means an organized effort to mitigate against, prepare for, respond to and recover from an emergency.

3. Annually publish the Section 324 official notice to the public concerning information available from the LEPC;

4. Provide information as requested by the public concerning facility and LEPC activities;

5. Receive and maintain notifications and reports from facilities;

6. Determine the schedule of exercises of Superfund Amendments and Reauthorization Act (SARA) plans;

7. Provide the SERB with an official mailing address for the LEPC and annually submit an updated list of LEPC members which includes their names, group represented, addresses and phone number and indicates who is chair, vice chair, coordinator of information and community emergency director;

8. When a new SERB facility computer printout is received, compare the SERB's listing of facilities in your County with the LEPC's records. Assist the SERB with updating their list;

9. Develop an outreach and public information program;

10. Annually exercise SARA plans;

11. Complete emergency planning grant applications. When requesting a second advance for emergency planning grant, provide the SERB with information on actual expenditures to date. Submit required information for closing out the grant by March 1;

12. Provide the SERB with information concerning hazardous materials response teams and equipment available from the facilities and from government.

2.40.080 National Incident Management System (NIMS)/Incident Command System (ICS).

Adams County will comply with the National Incident Management Systems (NIMS) requirement in all phases (i.e., mitigation, preparedness, response, recovery) of its emergency management program, as detailed by the federal and state government, in order to facilitate an effective and coordinated emergency management system and in order to remain eligible for funding. As part of becoming compliant with the NIMS, Adams County hereby adopts the approved Incident Command System (ICS) for use in all emergency operations. The Adams County Emergency Management Director will provide

F. "National Incident Management Systems (NIMS)" means a system that provides a consistent nationwide approach for federal, state, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity.

2.40.040 Emergency Management Committee

A. How constituted. The Committee on Public Safety & Judiciary shall function as the Emergency Management Committee.

B. Duties of Emergency Management Committee. The Emergency Management Committee shall be an advisory and planning group and shall advise the County Emergency Management Director and the County Board of Supervisors on all matters pertaining to emergency management.

2.40.050 Emergency Management Director.

A. Director. There is hereby created the Office of Emergency Management Director. The Emergency Management Director shall have the duties and responsibilities for each participating municipality set forth in Chapter 323, Wisconsin Statutes.

B. Appointment. The County Emergency Management Director shall serve as Emergency Management Director.

C. Joint Director. There is hereby created the Office of County-Municipal Emergency Management Director. The County Emergency Management Director shall also hold the office of Emergency Management Director of such municipalities of Adams County as may hereafter enact an ordinance parallel to this ordinance. In addition to her/his duties as Emergency Management Director, she/he shall have the additional duties and responsibilities of a Municipal Emergency Management Director as provided for in Section 66.30 of the Wisconsin Statutes.

2.40.060 Emergency Management Program Cost.

A. Office and Staff. The County Board shall provide the funding necessary to carry out the function of the Emergency Management Department.

B. Major Equipment and Services. Costs of equipment and services shall be born 100% by the municipal government requiring such procurement with federal matching funds procured by the Emergency Management Director when applicable. Federal matching fund reimbursement shall be returned to the treasurer of the municipality procuring the equipment or services.

2.40.070 Duties of the Emergency Management Director.

A. The Director, subject to the policy, oversight and direction of the Emergency Management Committee, shall:

1. Develop and promulgate emergency management plans for Adams County consistent with State plans;

2. Coordinate and assist in the development of city, village and town emergency management plans within the County and integrate such plans with County plans;

3. Direct and coordinate the County Emergency Management program;

4. Direct County-wide emergency training programs and exercises;

5. Advise the department of military affairs of all emergency management planning for the County and render such reports to the adjutant general as may be required;

6. In case of a State of Emergency proclaimed by the Governor, direct and coordinate all County and Municipal emergency management activities within the County, subject to the coordinating authority of the State Administrator. Identify and implement precautionary measures to mitigate against potential hazards;

7. Prepare, maintain and annually review local emergency preparedness plans;

8. Develop and maintain effective relationships with government, private and voluntary agencies with interests within the County;

9. Establish, implement, maintain, test and evaluate the actual operational systems for responding to known threats to the County;

10. See that all emergency tasks are carried out within the legal authority as guided by the State Statutes and the County Code and participate in and contribute to the legislative and regulatory process as it relates to emergency management;

11. Develop and implement public information and public relations activities;

12. Perform such other duties relating to emergency management as may be required by the Emergency Management Committee or County Board.

B. The Deputy Director, in assuming the functions of a Municipal Deputy Emergency Government Director, subject to intergovernmental cooperative agreement under Section 66.30, Wisconsin Statutes shall:

1. Direct the organization of emergency municipal government;

2. Develop, promulgate and integrate into the County plan emergency government plans for the operating services of the municipality;

3. Direct participation of the municipality and such emergency government training programs and exercises as may be required on the County level or by the State Administrator;

4. Direct the municipal emergency government training programs and exercises;

5. In the absence of the Emergency Government Director, function as Emergency Government Director and exercise all duties of the Emergency Government Director contained in this chapter.

C. The Director, in assuming the functions of the Emergency Management coordination for the Local Emergency Planning Committee (LEPC) and designated as coordinator of Information and Community Emergency Coordinator shall:

1. If not already complete, develop a county-wide hazardous materials response plan and submit with completed review guide for State Emergency Response Board (SERB) approval;

2. Develop off-site facility plans for each facility having the threshold planning quantity (TPQ) for an extremely hazardous substance (EHS) and submit with review guides for SERB approval;

county and municipal agencies with the information necessary to aid each entity with complying with the NIMS requirement(s.)

2.40.090 Emergency Bidding and Hiring.

In order to meet the needs of the community in a county-declared disaster in a timely manner while still meeting the federal guidelines for competitive purchasing, request for contractors may be released in the most expeditious form of legal notice and the open period may close no less than three (3) days after the request is publicly released. The County will review the submissions for both price and quality to select a bidder. In order to achieve economies of scale or to simplify the bidding process, municipalities may, at the time of disaster, submit a written letter requesting that the County hire contractors on the municipality's behalf. The municipality will remain responsible for the costs of their portion of the contract unless other arrangements are detailed in writing beforehand. The County may also implement, with the concurrence of the County Board Chairperson or designee, an expedited hiring process. The intent of this process is to bring into County service temporary employees that may be needed on a limited-term basis specifically to aid in the recovery from a County declared disaster.

In a formally declared County disaster, this provision of the ordinance would supersede existing County policy, resolution or ordinance in order to expedite the hiring and/or bidding process(es) only during this specifically declared event. If the County Board Chairperson is not available for approval, the First Vice-Chairperson of the Board, the Second Vice-Chairperson of the Board or the Sheriff (respectively) may approve the implementation of this process.

2.40.100 Authority to Declare Emergencies.

In the event that a natural, technological or man-made disaster occurs within Adams County that exceeds the ability of the combined local municipal and county resources to manage, a Disaster Declaration for Adams County shall be declared. Those authorized to make such a declaration include the Chairperson of the County Board, the First Vice Chairperson of the Board, the Second Vice Chairperson of the Board and the Sheriff. Any expenditures for services rendered in participating municipalities shall be paid by such municipalities.

2.40.110 Applicant's Agent.

The County Emergency Management Director shall have the authority to execute, for and on behalf of the County, applications, assurances and agreements as and for emergency federal financial assistance available through the Federal Emergency Management Agency, the Department of Housing and Urban Development, the President's Disaster Relief Fund and other resources. The Director shall be referred to in this capacity as "the applicant's agent." The authority granted to the said Director in this section shall be subject to the Director's securing prior approval for her/his actions from the Emergency Management Committee except where the nature of the natural disaster or enemy action is such as to create an exigency which requires the immediate execution of the aforesaid duties in light of applicable federal standards.

2.40.120 Violation—Penalties.

It is unlawful for any person willfully to obstruct, hinder or delay any member of Emergency Management Organization in the enforcement of any order, rule, regulation or plan issued pursuant to this chapter or to commit any act forbidden by any order, rule, regulation or plan issued pursuant to the authority contained in this chapter. For a violation of any of the provisions of Section 2.40.020 through 2.40.110 the sanction(s) in Sections 1.16.010 of this code shall apply.

2.40.130 Mutual Agreement to Provide Program.

Municipalities in Adams County may execute an intergovernmental cooperative agreement with the County under Section 66.30 Wisconsin Statutes. Execution of such agreement shall bind a municipality to participate in emergency management as set forth in this chapter.

Submitted by the Public Safety & Judiciary Committee this 15th day of December, 2009.

Enacted ___ Defeated ____ by the County Board of Adams County this 15th day of December 2009.

/s/ _____ County Clerk /s/ _____ County Board Chairman

Attachment
Showing Changes

ORDINANCE # ~~12-2005~~ -2009

AMENDED

ADAMS COUNTY JOINT-ACTION EMERGENCY MANAGEMENT ORDINANCE

An ordinance to repeal Ordinance 3-1994 governing emergency government in the County of Adams entitled "Emergency Government for Adams County" ~~and to create Ordinance 12-2005 governing emergency management in the County of Adams entitled~~ was adopted by the County Board on March 15, 2005(Ord-No.12-2005) and entitled "Adams County Joint-Action Emergency Management Ordinance"

The County Board of Supervisors of Adams County ~~do~~ does ordain as follows: ~~Section 1.~~ The Ordinance entitled "Adams County Joint-Action Emergency Management Ordinance (Ord No. 12-2005)" is amended ~~Emergency Government for Adams County is repealed~~ amended effective ~~March 15, 2005~~ December 15, 2009, and the amended/updated ordinance to read as follows:

2.40 Emergency Management

2.40.010 Wisconsin Emergency Operations Plan Adopted

2.40.020 County-Municipal Emergency Management Organization--Created--Purpose

2.40.030 Definitions

2.40.040 Emergency Management Committee

2.40.050 Emergency Management Director

2.40.060 Emergency Management Program Cost

2.40.070 Duties of the Emergency Management Director

2.40.080 National Incident Management System/Incident Command System

2.40.090 Emergency Bidding and Hiring

2.40.100 Authority to Declare Emergencies

2.40.110 Applicant's Agent

2.40.120 Violation—Penalties

2.40.130 Mutual Agreement to Provide Program

240.010 Wisconsin Emergency Operations Plan Adopted. The State of Wisconsin "Emergency ~~Operations Plan~~ *Response Framework*" is adopted by the Adams County Board of Supervisors as the official program of the County Emergency Management.

2.40.020 County-Municipal Emergency Management Organization -- Created – Purpose: To ensure that the County and participating municipalities thereof will be prepared to cope with emergencies resulting from enemy action and natural disasters *or threat of imminent disaster.* The county-municipal emergency management organization is created to carry out the purposes as set out in Chapter ~~166~~ *323*, Wisconsin Statutes.

2.40.030 Definitions.

A. ~~"Civil defense" means all measures undertaken by or on behalf of the State and its subdivisions to prepare for and minimize the effect of enemy action upon the civilian population.~~ *"Disaster" means a severe or prolonged, natural or human-caused, occurrence that threatens or negatively impacts life, health, property, infrastructure, the environment, the security of this state or a portion of this state, or critical systems, including computer, telecommunications, or agricultural systems.*

~~B. "Emergency" means any event which threatens to, or actually does, inflict damage to property or people.~~

~~C.~~ *B.* "Emergency management " means all measures undertaken by or on behalf of the state and its subdivisions *to do any of the following*:

1. ~~To~~ Prepare for and minimize the effect of ~~enemy action, terrorism and natural or manmade~~ disaster *or the imminent threat of a disaster.* ~~upon the civilian population~~.
2. To ~~effectuate emergency~~ make repairs to ~~or the emergency restoration of, vital public utilities and facilities~~ *or restore infrastructure or critical systems* that are destroyed *or damaged by a* ~~such action or~~ disaster.

~~D~~ C. "Enemy action" means hostile action by a foreign power which threatens the security of this State or a portion thereof.

~~E.~~ D. "Incident Command System (ICS)" means a functional management system established to control, direct and manage the roles, responsibilities and operations of all the agencies involved in a multi-jurisdictional or multi-agency emergency response.

~~F.~~ E. "Management" means an organized effort to mitigate against, prepare for, respond to and recover from an emergency.

~~G.~~ F. "National Incident Management Systems (NIMS)" means a system that provides a consistent nationwide approach for federal, state, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity.

~~H. "Natural disaster" includes all other extraordinary misfortunes affecting the county, natural or manmade, not included in the terms "enemy action" or "terrorism."~~

~~I. "Terrorism" means the unlawful use of force against persons or property to intimidate or coerce a government, the civilian population or any segment thereof, in the furtherance of political or social objectives.~~

2.40.040 Emergency Management Committee

A. How constituted. The Committee on ~~Law Enforcement~~ *Public Safety & Judiciary* shall function as the Emergency Management Committee.

B. Duties of Emergency Management Committee. The Emergency Management Committee shall be an advisory and planning group and shall advise the County Emergency Management Director and the County Board of Supervisors on all matters pertaining to emergency management.

2.40.050 Emergency Management Director.

A. Director. There is hereby created the Office of Emergency Management Director. The Emergency Management Director shall have the duties and responsibilities for each participating municipality set forth in Chapter ~~166,~~*323,* Wisconsin Statutes.

B. Appointment. The County Emergency Management Director shall serve as Emergency Management Director.

C. Joint Director. There is hereby created the Office of County-Municipal Emergency Management Director. The County Emergency Management Director shall also hold the office of Emergency Management Director of such municipalities of Adams County as may hereafter enact an ordinance parallel to this ordinance. In addition to her/his duties as Emergency Management Director, she/he shall have the additional duties and responsibilities of a Municipal Emergency Management Director as provided for in Section 66.30 of the Wisconsin Statutes.

2.40.060 Emergency Management Program Cost.

A. Office and Staff. The County Board shall provide the funding necessary to carry out the function of the Emergency Management Department.

B. Major Equipment and Services. Costs of equipment and services shall be born 100% by the municipal government requiring such procurement with federal matching funds procured by the Emergency Management Director when applicable. Federal matching fund reimbursement shall be returned to the treasurer of the municipality procuring the equipment or services.

2.40.070 Duties of the Emergency Management Director.

A. The Director, subject to the policy, oversight and direction of the Emergency Management Committee, shall:

1. Develop and promulgate emergency management plans for Adams County consistent with State plans;

2. Coordinate and assist in the development of ~~municipal~~ *city, village and town* emergency management plans within the County and integrate such plans with County plans;

3. Direct *and coordinate* the County Emergency Management program;

4. Direct County-wide emergency training programs and exercises;

5. Advise the ~~State Administrator of Emergency Management~~ *department of military affairs* of all emergency management planning for the County and render such reports *to the adjutant general* as may be required. ~~by the Administrator~~;

6. In case of a State of Emergency proclaimed by the Governor, direct and coordinate all County and Municipal emergency management activities within the County, subject to the coordinating authority of the State Administrator. Identify and implement precautionary measures to mitigate against potential hazards;

7. Prepare, maintain and annually review local emergency preparedness plans;

8. Develop and maintain effective relationships with government, private and voluntary agencies with interests within the County;

9. Establish, implement, maintain, test and evaluate the actual operational systems for responding to known threats to the County;

10. See that all emergency tasks are carried out within the legal authority as guided by the State Statutes and the County Code and participate in and contribute to the legislative and regulatory process as it relates to emergency management;

11. Develop and implement public information and public relations activities;

12. Perform such other duties relating to emergency management as may be required by the Emergency Management Committee or County Board.

B. The Deputy Director, in assuming the functions of a Municipal Deputy Emergency Government Director, subject to intergovernmental cooperative agreement under Section 66.30, Wisconsin Statutes shall:

1. Direct the organization of emergency municipal government;

2. Develop, promulgate and integrate into the County plan emergency government plans for the operating services of the municipality;

3. Direct participation of the municipality and such emergency government training programs and exercises as may be required on the County level or by the State Administrator;

4. Direct the municipal emergency government training programs and exercises;

5. In the absence of the Emergency Government Director, function as Emergency Government Director and exercise all duties of the Emergency Government Director contained in this chapter.

C. The Director, in assuming the functions of the Emergency Management coordination for the Local Emergency Planning Committee (LEPC) and designated as coordinator of Information and Community Emergency Coordinator shall:

1. If not already complete, develop a county-wide hazardous materials response plan and submit with completed review guide for State Emergency Response Board (SERB) approval;

2. Develop off-site facility plans for each facility having the threshold planning quantity (TPQ) for an extremely hazardous substance (EHS) and submit with review guides for SERB approval;

3. Annually publish the Section 324 official notice to the public concerning information available from the LEPC;

4. Provide information as requested by the public concerning facility and LEPC activities;

5. Receive and maintain notifications and reports from facilities;

6. Determine the schedule of exercises of Superfund Amendments and Reauthorization Act (SARA) plans;

7. Provide the SERB with an official mailing address for the LEPC and annually submit an updated list of LEPC members which includes their names, group represented, addresses and phone number and indicates who is chair, vice chair, coordinator of information and community emergency director;

8. When a new SERB facility computer printout is received, compare the SERB's listing of facilities in your County with the LEPC's records. Assist the SERB with updating their list;

9. Develop an outreach and public information program;

10. Annually exercise SARA plans;

11. Complete emergency planning grant applications. When requesting a second advance for emergency planning grant, provide the SERB with information on actual expenditures to date. Submit required information for closing out the grant by March 1;

12. Provide the SERB with information concerning hazardous materials response teams and equipment available from the facilities and from government.

2.40.080 National Incident Management System (NIMS)/Incident Command System (ICS).

Adams County will comply with the National Incident Management Systems (NIMS) requirement in all phases (i.e., mitigation, preparedness, response, recovery) of its emergency management program, as detailed by the federal and state government, in order to facilitate an effective and coordinated emergency management system and in order to remain eligible for funding. As part of becoming compliant with the NIMS, Adams County hereby adopts the approved Incident Command System (ICS) for use in all emergency operations. The Adams County Emergency Management Director will provide county and municipal agencies with the information necessary to aid each entity with complying with the NIMS requirement(s.)

2.40.090 Emergency Bidding and Hiring.

In order to meet the needs of the community in a county-declared disaster in a timely manner while still meeting the federal guidelines for competitive purchasing, request for contractors may be released in the most expeditious form of legal notice and the open period may close no less than three (3) days after the request is publicly released. The County will review the submissions for both price and quality to select a bidder. In order to achieve economies of scale or to simplify the bidding process, municipalities may, at the time of disaster, submit a written letter requesting that the County hire contractors on the municipality's behalf. The municipality will remain responsible for the costs of their portion of the contract unless other arrangements are detailed in writing beforehand. The County may also implement, with the concurrence of the County Board Chairperson or designee, an expedited hiring process. The intent of this process is to bring into County service temporary employees that may be needed on a limited-term basis specifically to aid in the recovery from a County declared disaster.

In a formally declared County disaster, this provision of the ordinance would supersede existing County policy, resolution or ordinance in order to expedite the hiring and/or bidding process(es) only during this specifically declared event. If the County Board Chairperson is not available for approval, the First Vice-Chairperson of the Board, the Second Vice-Chairperson of the Board or the Sheriff (respectively) may approve the implementation of this process.

2.40.100 Authority to Declare Emergencies.

In the event that a natural, technological or man-made disaster occurs within Adams County that exceeds the ability of the combined local municipal and county resources to manage, a Disaster Declaration for Adams County shall be declared. Those authorized to make such a declaration include the Chairperson of the County Board, the First Vice Chairperson of the Board, the Second Vice Chairperson of the Board and the Sheriff. Any expenditures for services rendered in participating municipalities shall be paid by such municipalities.

2.40.110 Applicant's Agent.

The County Emergency Management Director shall have the authority to execute, for and on behalf of the County, applications, assurances and agreements as and for emergency federal financial assistance available through the Federal Emergency Management Agency, the Department of Housing and Urban Development, the President's Disaster Relief Fund and other resources. The Director shall be referred to in this capacity as "the applicant's agent." The authority granted to the said Director in this section shall be subject to the Director's securing prior approval for her/his actions from the Emergency Management Committee except where the nature of the natural disaster or enemy action is such as to create an exigency which requires the immediate execution of the aforesaid duties in light of applicable federal standards.

2.40.120 Violation—Penalties.

It is unlawful for any person willfully to obstruct, hinder or delay any member of Emergency Management Organization in the enforcement of any order, rule, regulation or plan issued pursuant to this chapter or to commit any act forbidden by any order, rule, regulation or plan issued pursuant to the

authority contained in this chapter. For a violation of any of the provisions of Section 2.40.020 through 2.40.110 the sanction(s) in Sections 1.16.010 of this code shall apply.

2.40.130 Mutual Agreement to Provide Program.

Municipalities in Adams County may execute an intergovernmental cooperative agreement with the County under Section 66.30 Wisconsin Statutes. Execution of such agreement shall bind a municipality to participate in emergency management as set forth in this chapter.

Submitted by the Adams County ~~Emergency Management Committee this 9th day of March, 2005.~~ Public Safety & Judiciary Committee this 15th day of December 2009.

_____ _____

_____ _____

_____ _____

~~Adopted~~ ____ ~~Defeated~~ Enacted ____ Defeated _____ by the County Board of Adams County this 15th day of ~~March 2005~~ December 2009.

/s/ _____ County Clerk /s/ _____ County Board Chairman

DENIAL 2009 - 06

AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on April 15, 2009 as the Adams County Shoreland Protection Ordinance, with an effective date of May 7, 2009, and

WHEREAS: On September 10, 2008, Donald Regnier, owner, petitioned the Adams County Board of Supervisors to amend the Shoreland Protection Ordinance to rezone a portion of a parcel of land (1 acre) in the Town of Big Flats, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on November 5 and December 3, 3008, with an on site on November 9, 2009 with a reconsideration of that request on December 2, 2009; and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends denial of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 11-2009, and the corresponding zoning maps are hereby not amended to reflect that the following described property be changed from a Conservancy District to a Recreational/Residential District.

Property (1 acre) located in the SE ¼, SW ¼, Section 36, Township, 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of December, 2009.

Recommended for denial by the Adams County Planning and Development Committee on this 2nd day of December, 2009.

Glenn Licitar, Chair

Sylvia Breene

Joanne Sumpter, Vice-Chair

Terry James, Secretary

Michael Keckeisen

Richard Colby

Joe Stuchlak

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of December, 2009

Al Sebastiani, Board Chair

Cindy Phillippi, County Clerk

Adams County
PLANNING AND ZONING DEPARTMENT
P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE
December 2, 2009 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Donald Regnier – Reconsideration of a rezoning request of a portion of a parcel (1 acre) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Ordinance for a possible future cabin site on property located in the SE ¼, SW ¼, Section 36, Township, 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin.

Appearing for with testimony: Donald Regnier, owner.

Appearing for without testimony: Donna Czarnik.

No one appearing against.

Correspondence: Notification from the Town Board of Big Flats that they met on March 11, 2008 and have no objection to the zoning change.

A site visit to better evaluate the request was performed by the Committee on November 9, 2009.

Disposition: Upon completion and review of the Committee Findings Checklist the average of combined totals was 36.8. (Licitar-44; Stuchlak-31; James-38; Breene-29; Sumpter-42; Keckeisen-absent & Colby-excused) The Committee was unanimous in it's decision for recommendation of denial of the zoning change to the County Board for final action. (A score of 48 (80%) or higher is required for a recommendation of approval.

5 present - total 187 - average 56.8

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: REGNIER DATE: 12-09 PARCEL #: _____

True	*False*	*Base considerations to evaluate Conservancy land rezone requests.*
✓		The Town did not object to the proposal.
✓		Those noticed / contiguous did not object to the proposal.
✓		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
✓		The site is not waterfront.
✓		The site is not wet or mapped as wetland.
✓		The site is high / dry ground.
✓		There is development adjoining or in close proximity.
✓		There is adequate infrastructure in the area (roads, utilities etc.)
✓		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
✓		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
	✓	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
✓		There are no reasonable alternatives to the proposal or components of the proposal.
✓		The proposal does not conflict with surrounding land uses.
✓		The overall proposal is environmentally sound.
✓		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	*2*	*3*	*4*	*5*	*Specific Conservancy rezone request / requirements compliance:*
			✓		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
		✓			(B) The proposed rezone is in the best interest of Adams County citizens.
			✓		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
		✓			(D) No **significant adverse impact upon storm and flood water storage capacity.
		✓			(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
		✓			(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
				✓	(G) No **significant adverse impact upon shoreline protection against soil erosion.
			✓		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
		✓			(I) No **significant adverse impact upon wildlife habitat.
		✓			(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			✓		(K) Petitioner provided *proof that the proposed rezone will not have "**significant adverse impact".
				✓	(L) The Applicant's Inventory Checklist does not indicate any concerns.
		18	16	10	*TOTAL:* 44 *{A score of 48 (80%) or higher is required for a recommendation of approval}*

Findings / Comments: _____

COMMITTEE SIGNATURES: GL

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Don Regnier DATE: 12/2/2009 PARCEL #:

True	False	Base considerations to evaluate Conservancy land rezone requests.
✓		The Town did not object to the proposal.
✓		Those noticed / contiguous did not object to the proposal.
✓		The DNR did not object to the proposal.
	✓	The request is consistent with the Comprehensive Plan.
✓		The site is not waterfront.
	✓	The site is not wet or mapped as wetland.
✓		The site is high / dry ground.
✓		There is development adjoining or in close proximity.
✓		There is adequate infrastructure in the area (roads, utilities etc.)
✓		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
	✓	The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
	✓	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
✓		There are no reasonable alternatives to the proposal or components of the proposal.
	✓	The proposal does not conflict with surrounding land uses.
	✓	The overall proposal is environmentally sound.
✓		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
		3			(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
1					(B) The proposed rezone is in the best interest of Adams County citizens.
1					(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
	2				(D) No **significant adverse impact upon storm and flood water storage capacity.
	2				(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
	2				(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
		3			(G) No **significant adverse impact upon shoreline protection against soil erosion.
		3			(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
	2				(I) No **significant adverse impact upon wildlife habitat.
	2				(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
	2				(K) Petitioner provided *proof that the proposed rezone will not have "**significant adverse impact".
				5	(L) The Applicant's Inventory Checklist does not indicate any concerns.
2	12	12		5	TOTAL: 31 {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: Main concern is consistency with previous rulings. ~~Do~~ If 1 person is allowed to build in conservancy areas more will want to build and eliminate ~~for~~ the conservancy district

COMMITTEE SIGNATURES:

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: DONALD REGNIER DATE: 12/2/09 PARCEL #: _____

True	*False*	*Base considerations to evaluate Conservancy land rezone requests.*
✓		The Town did not object to the proposal.
✓		Those noticed / contiguous did not object to the proposal.
✓		The DNR did not object to the proposal.
	✓	The request is consistent with the Comprehensive Plan.
✓		The site is not waterfront.
	✓	The site is not wet or mapped as wetland.
✓		The site is high / dry ground.
✓		There is development adjoining or in close proximity.
✓		There is adequate infrastructure in the area (roads, utilities etc.)
✓		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS). MOUND
✓		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
	✓	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
✓		There are no reasonable alternatives to the proposal or components of the proposal.
✓		The proposal does not conflict with surrounding land uses.
✓		The overall proposal is environmentally sound.
✓		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	*2*	*3*	*4*	*5*	*Specific Conservancy rezone request / requirements compliance:*
		✓			(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
	✓				(B) The proposed rezone is in the best interest of Adams County citizens.
	✓				(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			✓		(D) No **significant adverse impact upon storm and flood water storage capacity.
		✓			(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
		✓			(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			✓		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			✓		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
		✓			(I) No **significant adverse impact upon wildlife habitat.
			✓		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
		✓			(K) Petitioner provided *proof that the proposed rezone will not have "**significant adverse impact".
		✓			(L) The Applicant's Inventory Checklist does not indicate any concerns.
	4	18	16		*TOTAL:* 38 *{A score of 48 (80%) or higher is required for a recommendation of approval}*

Findings / Comments: DID NOT KNOW HE BOUGHT CONSERVANCY — POLE BARN WILL NEED CUP IF APPROVED

COMMITTEE SIGNATURES: [signature]

Conservancy Rezone Request PDC Checklist.doc

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Donald Regnier DATE: 12/2/09 PARCEL #:

True	False	Base considerations to evaluate Conservancy land rezone requests.
✓		The Town did not object to the proposal.
✓		Those noticed / contiguous did not object to the proposal.
✓		The DNR did not object to the proposal.
	✓	The request is consistent with the Comprehensive Plan.
✓		The site is not waterfront.
	✓	The site is not wet or mapped as wetland.
	✓	The site is high / dry ground.
✓		There is development adjoining or in close proximity.
✓		There is adequate infrastructure in the area (roads, utilities etc.)
✓		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
✓		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
	✓	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
	✓	There are no reasonable alternatives to the proposal or components of the proposal.
	✓	The proposal does not conflict with surrounding land uses.
	✓	The overall proposal is environmentally sound.
✓		The site / area is not in a floodplain.

Score on the range below: 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
		✓			(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
	✓				(B) The proposed rezone is in the best interest of Adams County citizens.
	✓				(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
		✓			(D) No **significant adverse impact upon storm and flood water storage capacity.
	✓				(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
		✓			(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
		✓			(G) No **significant adverse impact upon shoreline protection against soil erosion.
	✓				(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
	✓				(I) No **significant adverse impact upon wildlife habitat.
	✓				(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
	✓				(K) Petitioner provided *proof that the proposed rezone will not have "**significant adverse impact".
		✓			(L) The Applicant's Inventory Checklist does not indicate any concerns.
	14	15			*TOTAL: 29 {A score of 48 (80%) or higher is required for a recommendation of approval}*

Findings / Comments: [illegible]

COMMITTEE SIGNATURES: Sylvia Breese

Conservancy Rezone Request PDC Checklist.doc

PLANNING & DEVELOPMENT COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Donald Ragnier DATE: 12/2/09 PARCEL #: 4-

True	False	Base considerations to evaluate Conservancy land rezone requests.
✓		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
✓		The DNR did not object to the proposal.
	✓	The request is consistent with the Comprehensive Plan.
✓		The site is not waterfront.
	←	The site is not wet or mapped as wetland.
✓		The site is high / dry ground.
✓		There is development adjoining or in close proximity.
✓		There is adequate infrastructure in the area (roads, utilities etc.)
✓		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS). Mound
	✓	The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
	✓	The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
✓		There are no reasonable alternatives to the proposal or components of the proposal.
✓		The proposal does not conflict with surrounding land uses.
✓		The overall proposal is environmentally sound.
✓		The site / area is not in a floodplain.

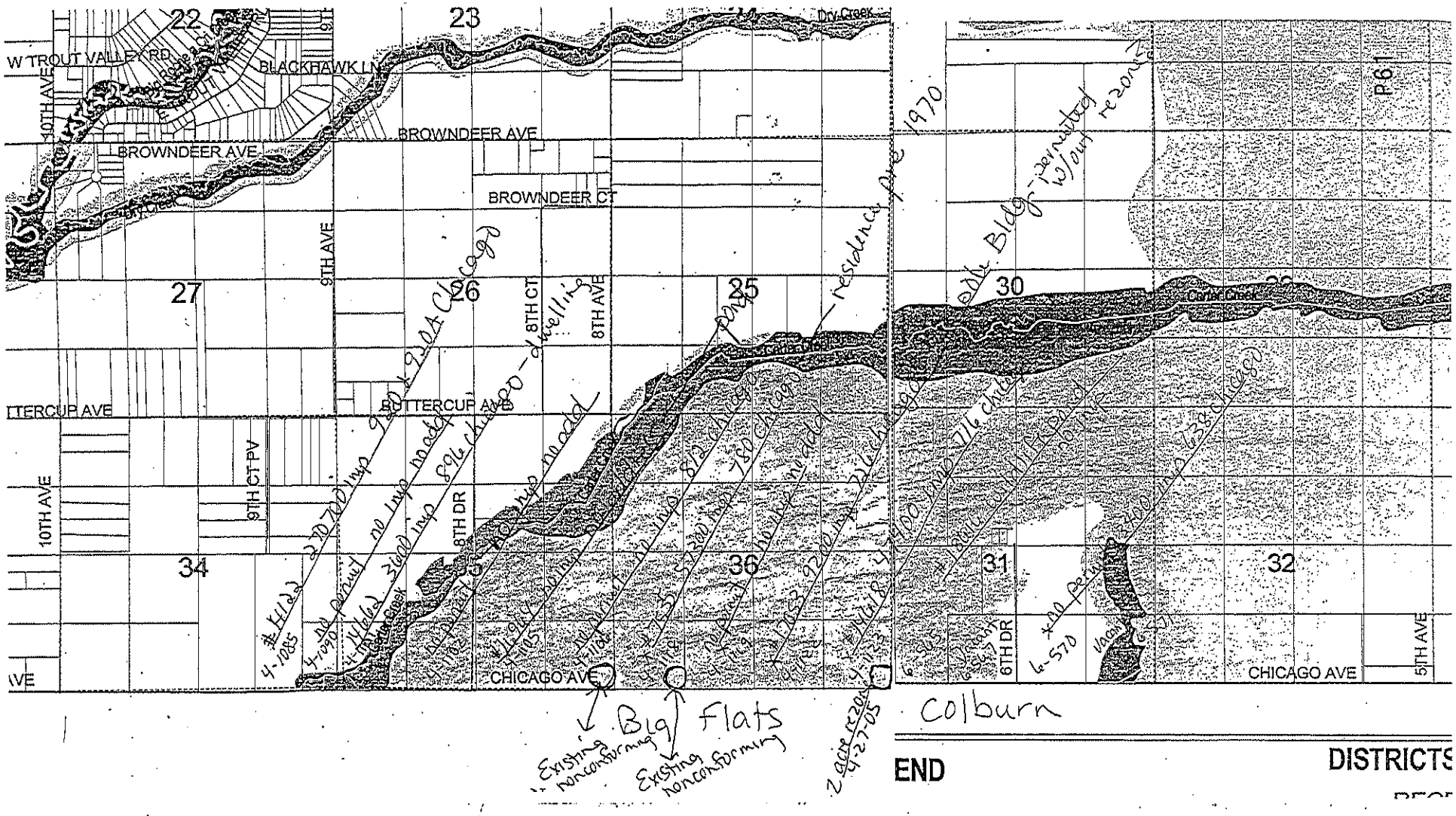
Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			✓		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
		✓			(B) The proposed rezone is in the best interest of Adams County citizens.
	✓	✓			(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			✓		(D) No **significant adverse impact upon storm and flood water storage capacity. *
			✓		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			✓		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters. *
		✓			(G) No **significant adverse impact upon shoreline protection against soil erosion.
			✓		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds. *
		✓			(I) No **significant adverse impact upon wildlife habitat.
		✓			(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
		✓			(K) Petitioner provided *proof that the proposed rezone will not have "**significant adverse impact".
			✓		(L) The Applicant's Inventory Checklist does not indicate any concerns.
	2	18	24		*TOTAL: 42 {A score of 48 (80%) or higher is required for a recommendation of approval}*

Findings / Comments: *Rantto garden
Will need SEP for accessory Bldg.

COMMITTEE SIGNATURES: Joanne Simpson

Conservancy Rezone Request PDC Checklist.doc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BLACKHAWK LN
BROWNDEER AVE
BROWNDEER CT
BUTTERCUP AVE
10TH AVE
9TH AVE
9TH CT PV
8TH CT
8TH AVE
8TH DR
6TH DR
5TH AVE
CHICAGO AVE
Dry Creek
Carter Creek
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Colburn
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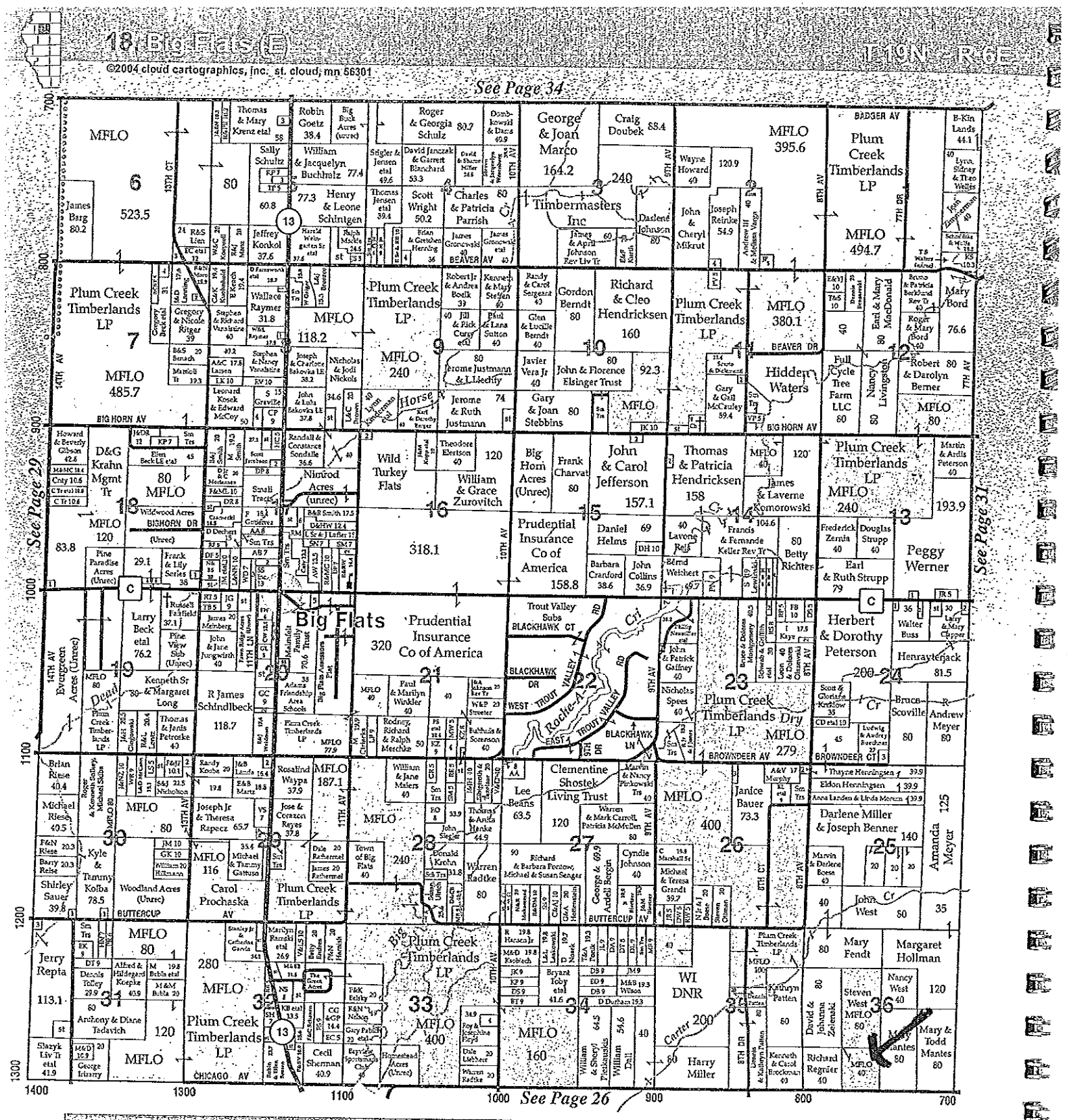
DISTRICTS



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Administrative and Finance Committee Minutes
November 4th, 2009, 8:30 a.m.

Chairman West called the meeting to order at 8:30 a.m. Present, West, Sebastiani, Kirsenlohr, Ward Klingforth. Also present Albert, Corporation Counsel, and Lally, Health Officer. On speaker phone, Dennis Johnson, Ayres Supervisor- Environmental Services.

The meeting was properly announced.

Motioned by Sebastiani/Klingforth to approve the agenda. Motion carried by unanimous voice vote.

The Brownfield Site Assessment Grant is due 11/9/2009 which applies to underutilized commercial and underdeveloped properties.
There is a 20% match for the full $100,000 grant for a total budget of $120,000. This is the large grant.

Dennis Johnson explained what would be needed from the county. He also gave a brief overview of the grant and the point system used to determine eligibility.

Grant application
Deadline 11/9
Grant can be used for underutilized commercial and underdeveloped properties. There is a 20% match to funding. There are two different grants available, one in the amount of $100,000 the other $30,000. The county will be seeking the $100,000 grant. A maximum of 149 points can be obtained through scoring of grant criteria. For example, if taxes are delinquent you acquire 5 points, or if the site is in the local governments name there are additional points acquired. There are two phases to the grant. Phase 1 relates to assessment of the property. Phase 2 relates to demolition and removal.
Remediation is not part of the grant. Above ground items are eligible, per the DNR. Currently the site has 2 trailers, some trailer bodies, scrap metal, plastic, garbage and tires.
Funds are spent, the county pays 100% up front, then they are reimbursed. Quarterly reporting is required. This is a one year grant. There can be a one year grant extension with reasons.

Delinquent taxes of $12,255 could be applied toward the $20,000 match, landfill tipping fees, in addition to other services provided by the county.

10 acre parcel with 2/3rd of litter scattered throughout.
The county is not required to follow up on remediation, the county is not required to clean the soil.

Items needed to continue with grant application consist of:
Authorized representative of the County
Adopted resolution by county board
Deadline 30 days after grant deadline of 12/9
Award letter to be received end of Feb first part of March 2010
Both parties sign after award letter is received

Proof of access or permission to do the work is needed. Jack Albert is working with the courts on this issue. According to Ord. #17-1993 Laly has authority to proceed without an injunction. Jack will try to obtain an injunction from the courts within the next couple of weeks.

Evidence must be submitted to indicate the landowner is unreachable, or financially incapable of clean up. The efforts made to find the landowner must be sufficient so the county can show they did everything possible to contact.

The property is zoned R1-single family residential.

Lally explained he was in contact with a salvage dealer who will remove and put items into a dumpster at no cost.

The committee understands there will be no clean up until August or after ownership of property.

Motioned by Ward/Klingforth to prepare and submit the Brownfield site assessment grant application. The $2,000 for grant preparation to be taken from the Contingency Fund. Motion carried by unanimous voice vote.

Motioned by Ward/Klingforth to present a resolution to county board to act on funding up to $20,000 related to Brownfield site assessment grant, up to $20,000 matching funds to come from the contingency fund the delinquent taxes are to offset matching costs, we will waive taxes. Motion carried by unanimous voice vote.

Motioned by Klingforth/Ward to authorized Al Sebastiani to sign appropriate paperwork as it relates to the Brownfield site assessment grant application. Motion carried by unanimous voice vote.

Motioned by Kirsenlohr/Ward to adjourn at 9:30 a.m. Motion carried by unanimous voice vote.

Respectfully Submitted,
Cindy Phillippi
Cindy Phillippi
Recording Secretary
These minutes have not been approved.

JOINT ADMINISTRATIVE & FINANCE / PUBLIC WORKS MEETING
Thursday, November 12, 2009
9:00 a.m., Room A260

Meeting called to order by Vice-Chairperson Sebastiani at 9:00 a.m. Present: Kirsenlohr, Sebastiani, Ward, Klingforth, Johnson, Renner, Keckeisen, Morgan and Babcock. Excused, West.
Also Present: Barb Petkovsek, Myrna Diemert, Ron Chamberlain and MaryAnn Bays.

Motion by Klingforth/Ward to approve the agenda as presented. Motion carried by unanimous voice.

Motion by Ward / Klingforth to approve the Administrative and Finance Minutes. Motion carried by unanimous voice.

Public participation will be addressed as required.

Correspondence: NONE

Reviewed RESOLUTION 74-2009 TO APPROVE & ESTABLISH A NON-LAPSING LOCAL ROAD & BRIDGE AID ACCOUNT. No action taken as this resolution was previously approved.

Discussion took place regarding the County Resolutions 1-1999 & 73-2002 which have highway positions assigned to State Traffic Maintenance Agreements that could possibly not be funded in 2010. Further discussed possibility of tying an employee retirement into one of the positions. No action taken.

Motion by Kirsenlohr / Klingforth to deviate from the agenda to address agenda items #13 and #16. Motion carried by unanimous voice.

Barb Petkovsek presented four reports to the Committees:
- Solid Waste Department Operating Results 2008/2007
- Solid Waste Department Operating Results 2007/2006
- Adams County Government Solid Waste Fund Revenue Expenditures
- Adams County Government Solid Waste Cash Payment T-Accounts Example

Discussion took place to insure how to allocate the funds released from the Long Term Care.

Motion by Ward/Kirsenlohr that the Wisconsin Department of Natural Resources Long Term Care funds in the amount of $750,000 be distributed as follows:
- $119,563 Operation Costs
- $116,667 Payoff compactor Loan
- $513,770 Unreserved (Deficit)

Motion carried by unanimous voice vote.

Discussed closure costs and associated line of credit reference for the 2010 Budget items.
The Public Works committee were excused at 10:15 a.m. and Administrative and Finance committee proceeded with their regular meeting.

Administrative and Finance Regular Meeting Minutes
November 12, 2009
10:30 a.m.

The regular meeting began at 10:30 a.m. roll call was taken. Present, Klingforth, Ward, Kirsenlohr, Sebastiani. Excused West. Sebatsiani took over as acting chair.
Motioned by Klingforth to approve the check register. Motion fails for lack of second.
The check register will for Oct/Nov will be on the next agenda. These reports will be distributed weekly to the committee.

The budget gap for 2009 was discussed. The anticipated cap in June was $598,000. As of today that figure has been refined to $481,000. Planning and Zoning and Register of deeds have begun bringing in more revenues than was expected.
VSO will be overdrawn in 2009. There are excess revenues from interest and penalties from taxes. Sale of county property may fall short. Video Conferencing's first month savings was $2,500 the second month savings was $283. The number of hearing have been down. The committee would like a spread sheet of the savings from the video conferencing system.

Financial statements with budget comparisons for 2010 were presented. Barb told the committee that Liz is working on a business admin degree and account degree and she is working towards her CPA. The auditors may not be able to complete the federal and state financial statements in the future.

Motioned by Ward/Kirsenlohr to defer any action until next month related to changes to auditors preparing financial reports. Motion carried by unanimous voice vote.

Motioned by Klingforth/Kirsenlorh to forward resolution for 2010 tax levy. Motion carried by voice vote, 3 voting yes, 1 voting no. Voting yes, Klingforth, Kirsenlohr, Sebastiani. Voting no, Ward.

Next agenda items to include: Discuss and/or act on 1997 Dodge van.

Dehmlow, Keckeisen, Felts-Podoll present.

Dawn informed the committee the phone system at Solid Waste has been hit by lightening several times. She has received two bids, one from Markent Solutions for $8,795 and the other from Five-Star for $10,570.68.

Motioned by Ward/Klingforth to award bid to Markent Solutions. Motion carried by unanimous voice vote.

Motioned by Ward/Klingforth to forward nonlapsing election account resolution to county board. Motion carried by unanimous voice vote.

Representatives from Central Wisconsin Community Action and Mid-State Professional Services were present.

Motioned by Ward/Kirsenlohr to award the bid to MSA as recommended by the reviewing committee. Motion carried by unanimous voice vote.

Previously, Central Wisconsin turned in a folder of additional information. This information was submitted to each committee member with a copy of the agenda for their review. This was supplemental information supplied in addition to bid materials, after the deadline for bids. Each committee member also received a copy of the evaluation criteria that was used. The evaluation

criteria submitted to the committee was the same evaluation documentation submitted to the Administrative and Finance Committee on September 10, 2009.

Albert present at 11:30 to give the committee and update on the Hutchinson property. The judge is at a judicial conference in Milwaukee.

Motioned by Ward/Klingforth to have the corporation counsel and treasurer meet and discuss foreclosure procedures on the Hutchinson property. Motion carried by unanimous voice vote.

Motioend by Ward/Klingforth to adjourn at 12:10 p.m. until December 10th at 9:00 a.m. Motion carried by unanimous voice vote.

Respectfully Submitted,
Cindy Phillippi
Cindy Phillippi,
Recording Secretary
These minutes have not been approved.

ADAMS COUNTY BOARD OF SUPERVISORS ANNUAL MEETING MINUTES
ADAMS COUNTY BOARD ROOM
November 17, 2009, 9:30 a.m.

The Adams County Board of Supervisors meeting was called to order by Chairperson Sebastiani at 9:35 a.m.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #02-Diane England; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joe Stuchlak; Dist. #08-Frances Dehmlow; Dist. #09-Pat Townsend; Dist. #10-Joanne Sumpter; Dist. #11-Gary Hartley; Dist. #12-Florence Johnson; Dist. #13-Michael Keckeisen; Dist. #14-Bev Ward; Dist. #15-David Renner; Dist. #16-John West; Dist. #17-Joyce Kirsenlohr; Dist. #18-Terry James; Dist. #19-Karl Klingforth; Dist. #20-Cynthia Loken.

Motioned by Licitar/Renner to approve the agenda. Motion carried by roll call vote, 19 yes, 1 no. Voting no, Babcock.

Motioned by Stuchlak/Sumpter to approve the October 20, 2009 minutes. Motion carried by roll call vote, 20 yes.

Motioned by Ward/Sumpter to recess at 9:32 a.m. to go into the Public Hearing on the 2010 proposed budget. Motion carried by roll call vote, 20 yes.

There were four citizen members that spoke.
Fred Hebert, spoke regarding the food pantry, and CWCA administration fees.
Robin Skala, spoke regarding the food pantry.
Kathy Kuss, spoke regarding the Chamber, Community Action, and Economic Devlopment.
Ginny Wilbrandt, spoke regarding the Chamber, Community Action, and Economic Development.

Chairman Sebastiani declared the Public Hearing closed at 9:42 a.m.

Claims were read.
Correspondence: The following correspondence was submitted: A letter dated September 12, 2009, regarding Shermalot Waterski Show Team, was received and stamped in the County Clerk's office on October 20, 2009, submitted by Ron Cook.

Appointments: Motioned by Kotlowski/Klingforth to appoint Joe Stuchlak to the Goose Lake Watershed District. Motion carried by roll call vote, 19 yes, 1 no. Voting no, Keckeisen.

Unfinished Business: None

Reports and Presentations:

a. Administrative Coordinator/Director of Finance
b. Miscellaneous

- Motioned by Keckeisen/James to approve the Town of Rome zoning changes to section 10.11 (4) (f) 1. Motion carried by roll call vote, 20 yes.
- Motioned by Loken/James to approve Town of Rome new section insert of 10.03 (2) (e) and update lettering to follow. Motion carried by roll call vote, 20 yes.
- Motioned by Keckeisen/Ward to approve the Illegal Taxes and Illegal Tax Certificates withheld from previous years and certificates of 2009. Motion carried by roll call vote, 20 yes.
- Motioned by Renner/Babcock to approve the Treasurer's report of outstanding checks. Motion carried by roll call vote, 20 yes.

Resolutions:

Res. #71: Motioned by West/Renner to adopt Res. #71 to adopt the 2010 Budget, Tax Levy and Mil Rate for Adams County Government.

Motioned by Ward/Keckeisen to reduce 100 01 51100 110 by $3,500, increase the contingency by $3,500 there will be no per diem paid for seminars and conventions attended by County Board Supervisors. Motion failed by roll call vote, 10 yes, 10 no. Voting no, Babcock, Dehmlow, England, Hartley, Kirsenlohr, Klingforth, Loken, Morgan, Renner, Sebastiani.

Motioned by Ward/Stuchlak to reduce County Board reimbursement for services per diem for attendance of County Board meetings $45 to $40; per diem rate for attendance at all other meeting from $35 to $30; meetings lasting (5) hours or more on the same day additional $15 to $10; and per diem payment for attendance at a second meeting on the same date from $15 to $10. Motion failed by roll call vote, 14 no, 6 yes. Voting yes, Keckeisen, Licitar, Stuchlak, Sumpter, Townsend, Ward.

Motioned by Keckeisen/Johnson to reduce 100 02 51220 432 mileage by $545 increase 100 75 59100 contingency by $545. Motion failed by roll call vote, 14 no, 6 yes. Voting yes, Dehmlow, Keckeisen, Morgan, Stuchlak, Sumpter, Ward.

Motioned by Keckeisen/Ward to reduce 100 03 51230 432 mileage by $175 increase 100 75 59100 contingency by $175. Motion failed by roll call vote, 13 no, 7 yes. Voting yes, Dehmlow, Keckeisen, Morgan, Stuchlak, Sumpter, Townsend, Ward.

Motioned by Keckeisen/Stuchlak to reduce 100 05 51290 432 mileage by $260 and increase 100 75 59100 contingency by $260. Motion carried by roll call vote, 11 yes, 9 no. Voting no, England, Hartley, James, Johnson, Kirsenlohr, Kotlowski, Loken, Townsend, West.

Motioned by Keckeisen/Ward to reduce 100 08 51330 432 and 433 by $500 and increase 100 75 59100 by $500. Motion withdrawn.

Motioned by Keckeisen/Stuchlak to reduce 100 09 51420 432 mileage by $493 and increase 100 75 59100 contingency by $493. Motion withdrawn.

Motioned by Keckeisen/Dehmlow to reduce 100 10 51520 423 mileage by $120 and increase 100 75 59100 contingency by $120. Motion failed by roll call vote, 15 no, 5 yes. Voting yes, Dehmlow, Keckeisen, Renner, Townsend, Ward.

Motioned by Keckeisen/Ward to reduce 100 13 51710 432 mileage by $310 and increase 100 75 59100 contingency by $310. Motion failed by roll call vote, 16 no, 4 yes. Voting yes, Keckeisen, Morgan, Stuchlak,Ward.

Motioned by Keckeisen/Stuchlak to reduce 100 15 51730 432 mileage by $220 and increase 100 75 59100 contingency by $220. Motion withdrawn.

Motioned by Keckeisen/Stuchlak to reduce 100 17 56420 432 mileage by $720 and increase 100 75 59100 contingency by $720. Motion withdrawn.

Motioned by Ward/Keckeisen to reduce 100 18 various accounts associated with 432 mileage by $12,000 and increase 100 75 59100 contingency. Motion failed by roll call vote, 10 yes, 10 no. Voting no, England, Hartley, James, Johnson, Kirsenlohr, Klingforth, Loken, Renner, Sebastiani, West.

Motioned by James/Klingforth to reduce

- 700 25 53310 345 Highway Retirement by $72,396
- 100 19 52501 110 Emergency Management wages by $773
- 100 19 52501 210 Emergency Management benefits $59
- 100 19 52501 210 Emergency Management benefits by $97
- 100 19 52501 419 Emergency Management office supplies 4117

and to increase

- 100 19 52501 214 Emergency Management benefits by $1,046
- 100 19 52504 110 Emergency Management wages by $26,550
- 100 19 52504 210 Emergency Management benefits by $2,031
- 100 19 52504 211 Emergency Management benefits by $3,345
- 100 19 52504 214 Emergency Management benefits by $16,410
- 100 75 59100 Contingent fund $24,060

Motion carried by roll call vote, 17 yes, 3 no. Voting no, Babcock, Kirsenlohr, Kotlowski.

Motioned by Keckeisen/Stuchlak to reduce 100 20 51450 432 mileage by $350 and increase 100 75 59100 contingency fund $350. Motion failed by roll call vote, 15 no, 5 yes. Voting yes, Dehmlow, Keckeisen, Morgan, Stuchlak, Townsend.

Motioned by Keckeisen/Stuchlak to reduce 100 22 51415 432 mileage by $998 and increase 100 75 59100 contingency fund $998. Motion failed by roll call vote 16 no, 4 yes. Voting yes, Dehmlow, Keckeisen, Stuchlak, Ward.

Recess: Motioned by James/Licitar to recess at 11:20 a.m. Motion carried by unanimous voice vote.
Reconvene: Chairman called the meeting back to order at 11:35 a.m. Roll call, 20 present.

Motioned by Keckeisen/Morgan to reduce 100 34 54700 432 mileage by $850 and increase contingency fund 100 75 59100 by $850. Motion failed by roll call vote, 18 no, 2 yes. Voting yes, Keckeisen, Kotlowski.

Motioned by Keckeisen/Dehmlow to reduce 100 40 55110 432 mileage by $175 and increase 100 75 59100 by $175. Motion withdrawn.

Motioned by Klingforth/Loken to discontinue the tourism and raffle ticket program. Motion failed by roll call vote, 12 no, 8 yes. Voting yes, Dehmlow, England, James, Johnson, Klingforth, Loken, Renner, Townsend.

Motioned by Ward/Keckeisen to reduce 100 42 55620 432 mileage by $750 and conventions by $1,000 and increase 100 75 59100 by $1750. Motion failed by 15 no, 5 yes. Voting yes, Babcock, Keckeisen, Kotlowski, Sumpter, Ward.

Motioned by Licitar/Stuchlak to reduce 100 44 43595 $14,250 and 100 44 56155 316 $19,000 and increase 100 75 59100 $4,750. Motion carried by roll call vote, 20 yes.

Motioned by Keckeisen/Stuchlak to reduce 100 73 54930 350 by $16,000 of which $7,500 is administrative dollars for CWCA and $8,500 is food pantry dollars. Keckeisen to with draw the $8,500 from the $16,000 here by reducing 100 73 54930 350 by $7,500 the CWCA Administrative portion stands. Motion failed by roll call vote 18 no, 2 yes. Voting yes, Keckeisen, Stuchlak.

Motioned by Keckeisen/Stuchlak to reduce 100 73 56706 350 by $7,500 and increase contingency. Motion withdrawn.

Motioned by Keckeisen/Stuchlak to reduce 100 74 56704 350 by $34,581 and increase 100 75 59100 contingency by $34,581.

Motioned by Sumpter/Johnson to lay on the table and recess for lunch at 12:50 p.m. Motion carried by unanimous voice vote.

Recess: Motioned by Sumpter/Johnson to lay on the table and recess for lunch at 12:50 p.m. Motion carried by unanimous voice vote.
Reconvene: Chairman called the meeting back to order at 2:07 p.m. Roll call, 20 present.

Motioned by Sumpter/Licitar to take off the table. Motion carried by unanimous voice vote.

Motion to reduce 100 74 56704 350 and increase 100 75 59100 by $34,581.00 failed by roll call vote 18 no, 2 yes. Voting yes, Keckeisen, Stuchlak.

Motioned by Ward/Keckeisen to lay Res. #71 on the table. Motion carried by roll call vote, 20 yes.

Res. #72: Motioned by Stuchlak/Babock to adopt Res. #72 a resolution to amend Chapter 2, Sec 27, Articles 7.05 & 7.06, to include County Board of Supervisors in the

interview & selection processes of County employees, in departments where the Supervisors serve, on the Standing Committee. Motioned by England/James to lay Res. #72 on table as the Ad Hoc Committee has not finished, until the Mutual returns the entire handbook and the committee can take this into consideration. Motion carried by roll call vote 12 yes, 8 no. Voting no, Babcock, Dehmlow, Keckeisen, Kirsenlohr, Morgan, Stuchlak, Sumpter, Ward. Motioned by Johnson/Ward to take Res. #72 off the table. Motion to take Res. #72 off the table carried by roll call vote, 17 yes, 3 no. Voting no, England, James, Klingforth. Motion to adopt Res. #72 carried by roll call vote, 13 yes, 7 no. Voting no, England, James, Klingforth, Loken, Renner, Townsend, West.

Motioned by Ward/Sumpter to take Res. #71 off the table. Motion carried by roll call vote, 19 yes, 1 no. Voting no, Klingforth.

Motioned by West/Ward to reduce 700 25 41110 by $72,396 and increase 100 00 41110 by $72,396. Motion carried by roll call vote, 16 yes, 4 no. Voting no, Babcock, Keckeisen, Morgan, Stuchlak.

Motioned by Loken/West to amended Res. #71 expenditures to $3,630,768 and revenues to $18,350,650 in both the fiscal note and first whereas. Motion to amend Res. #71 carried by roll call vote, 16 yes, 4 no. Voting no, Keckeisen, Kirsenlohr, Morgan, Stuchlak. Motion to adopt Res. #71 as amended carried by roll call vote, 13 yes, 7 no. Voting no, Keckeisen, Kirsenlohr, Kotlowski, Morgan, Stuchlak, Sumpter, Ward.

Res. #73: Motioned by James/Stuchlak to adopt Res. #73 to authorize participation in the Department of Natural Resources Municipal Dam Grant Program. Motion to adopt Res. #73 carried by roll call vote, 19 yes, 1 no. Voting no, Morgan.

Res. #74: Motioned by Klingforth/Sumpter to adopt Res. #74 to establish a non-lapsing account for local culvert & bridge aid funds. Motion to adopt Res. #74 carried by roll call vote, 19 yes, 1 no. Voting no, Keckeisen.

Res. #75: Motioned by Hartley/Johnson to adopt Res. #75 to sell county advertised tax foreclosure property, 12-1108-50 Lot 2, Survey Map #3593 in the Town of Jackson. Motion to adopt Res. #75 carried by roll call vote, 20 yes.

Res. #76: Motioned by Keckeisen/Sumpter to adopt Res. #76 to Authorize the County Board Chair, after receiving public comment, to apply for a Community Block Grant for the purpose of mapping flood prone areas that currently have outdated the FEMA maps. Motioned by Licitar/West to amend ***now therefore be it resolved*** to insert "in applying for a Community Block Grant for purpose of mapping flood prone areas that currently have outdated FEMA maps;" after the word County and ***amend be it further resolved*** to insert the word "grant" after the word necessary and insert "for the project estimated to have a total cost of $256,000". Motion to amend Res. #76 carried by roll call vote, 20 yes. Motion to adopt amended Res. #76 carried by roll call vote, 20 yes.

Res. #77: Motioned by Klingforth/Townsend to adopt Res. #77 to Authorize the submittal of a Round 11 State grant application for the Lenny D. Hutchinson property

by the Adams County Department of Public Health and the subsequent appropriation of the Adams County Department of Public Health to obtain funds for a Brownfield Site Assessment Grant. Motion to adopt Res. #77 carried by roll, 20 yes.

Res. #78: Motioned by Ward/Klingforth to adopt Res. #87 to establish a non-lapsing account 100 09 51440 419 for election grant monies. Motion to adopt Res. #78 carried by roll call vote, 20 yes.

Res. #79: Motioned by Sumpter/Keckeisen to adopt Res. #79 to adopt a Citizen Participation Plan. Motion to adopt Res. #79 carried by roll call vote, 20 yes.

Res. #80: Motioned by Ward/Sumpter to adopt Res. #80 to freeze all non-represented employees wage increase to not exceed .50 cents per hour for 2010. Motioned by Ward/Keckeisen to amend Res. #80 change cost savings to $45,779.91 striking $14,634.76 and insert in ***now therefore be it resolved***" non-represented employee shall not be expected to take furloughs in 2010. Motion to amend Res. #80 failed by roll call vote, 8 yes, 12 no. Voting yes, Babcock, Hartley, Keckeisen, Morgan, Sebastiani, Stuchlak, Sumpter, Ward.

Sumpter excused at 3:30 p.m.

Motioned by Ward/Keckeisen to amend Res. #80 **now therefore be it resolved** and insert "to freeze all non-represented employees wage increases to not exceed .50 cents per hour for 2010 and, in front of the word this. Motion to amend Res. #80 failed by roll call vote, 10 no, 9 yes, 1 excused. Voting no, Dehmlow, England, Hartley, James, Johnson, Keckeisn, Klingforth, Loken, Renner, Townsend. Excused, Sumpter. Motioned to adopt Res. #80 failed by roll call vote, 12 no, 7 yes. Voting yes, Babcock, Dehmlow, Kirsenlohr, Sebastiani, Stuchlak, Ward, West.

~~**Res. #81:** To reduce Per Diem for County Board for the 2010 and 2011 terms.~~
Res. #81 was pulled.

Ordinances:
Ord. #27: Motioned by James/Klingforth to enact Ord. #27 to rezone a portion of a parcel of land owned by Dawn Woychik in the Town of Adams, property located in the E ½, NE ¼, Sec. 12, Township 17N, Range 6 E, Lot 1, CSM 4771, to be changed from an A-1 Exclusive Agricultural District to a R1-LL Single Family Residential District. Motion to enact Ord. #27 carried by roll call vote, 19 yes, 1 excused. Excused, Sumpter.

Denials: None
Petitions: None

Motioned by Loken/Licitar to approve claims as submitted. Motion carried by unanimous voice vote.

Motioned by Townsend/Hartley to approve per diem and mileage as submitted. Motion carried by unanimous voice vote.

Motioned by Johnson/Hartley to have the Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Motioned by Ward/Licitar to adjourn at 3:50 p.m. until December 15, 2009 at 6:00 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,
Cindy Phillippi
Recording Secretary
Cindy Phillippi
These minutes have not been approved.

Executive Committee/Public Safety & Judiciary Joint Committee Meeting
November 10, 2009 – 9:00 a.m.
Conference Room A231

Chairman Al Sebastiani called the meeting to order at 9:05 a.m. The meeting was properly announced. Members present: Bev Ward, Dave Renner, Cindy Loken, Diane England, Al Sebastiani and Terry James. Excused were: Jerry Kotlowski and Florence Johnson. Others present: Barb Petkovsek, Administrative Coordinator/Director of Finance; Jack Albert, Corporation Counsel/Personnel Director; David July, Chief Deputy; Sheriff Darrell Renner; Charles Price, Director of Health & Human Services; and Jane Gervais, Paralegal/Personnel Assistant.

Motion by Renner/Ward to approve the agenda. **Motion carried.**

No participation or correspondence.

Discuss and/or act on revisions to the Civil Process Officer job description. Discussion was held. **Motion by** Loken/England to approve the Civil Process Officer job description. **Motion carried.**

Discuss and/or act on revisions to the Inside Floater job description. Discussion was held. **Motion by** James/Loken to adopt the newly revised job description for the Inside Floater. **Motion carried.**

Discuss and/or act on combined job descriptions of Administrative Secretary and Records Officer (new Administrative Records Officer). **Motion by** England/James to accept the combined job descriptions of Administrative Records Officer. **Motion carried.**

Discuss and/or act on revised job description for Emergency Management Director. Discussion was held. Supervisor Ward requested that, prepare monthly vouchers be included in no. one (1) under Job Duties. Supervisor James discussed the importance of this position being full-time. **Motion by** James/Renner to evaluate the Emergency Management position back to a full-time position. Administrative Coordinator Barb Petkovsek explained that this should come as an amendment to the budget at the County Board meeting on Tuesday rather than a motion today. **Motion by** James/Renner to retract their motion to evaluate the Emergency Management position back to a full-time position. **Motion by** Ward/James to approve the revised job description with the amendment to add prepare monthly vouchers and change the position status from part-time to full-time status. **Motion carried.**

Motion by Ward/James to adjourn at 9:55 a.m. **Motion carried.**

Respectfully submitted,

Jane M. Gervais

Jane M. Gervais
Recording Secretary
Paralegal/Personnel Assistant

Health & Human Services Board

Meeting Minutes of November 13, 2009

Call to Order – The meeting was called to order at 9:00 am by Chairperson Pat Townsend.

Roll Call – Board members present: Diane England, Cindy Loken, Pat Townsend, Jack Allen, Maureen Bruce, Joanne Sumpter, Dr. Hatton, Teresa Harvey-Beversdorf and Karl Klingforth.

Staff present: Chuck Price, Wendy Pierce, Carol Johnson (left at 10:55am), Diane Osborn (arrived at 9:10am), Sandy Wormet and Dave Guerin.

Approval of Agenda and Compliance with Open Meetings Law – The meeting was properly noticed. Motion to approve the agenda by Cindy Loken, 2nd by Karl Klingforth. Motion carried by UVV (unanimous voice vote).

Approval of Minutes from October 9, 2009, HHSB meeting – Motion to approve minutes by Karl Klingforth, 2nd by Cindy Loken. Motion carried by UVV.

Public Participation - none

Correspondence – none

Veterans Service – Review of VSO vouchers and financial report.

HHSB

Financial Report – Motion to approve the vouchers and financial report by Cindy Loken, 2nd by Maureen Bruce. Motion carried by UVV.

Thrift Store financial report – report was provided.

Conference & Workshop Requests – the committee was informed of upcoming conferences and/or workshops that had been approved in the 2009 budget.

Public Health – Joe Lally presented on the Hutchinson property in the town of Springfield. Motion to approve written order to vacate the property until habitable made by Karl Klingforth, 2nd by Joanne Sumpter. Motion carried by UVV.

Amended Item - Joe Lally initiated discussion requesting approval to move forward with a Brownfields Grant. Motion to approve moving forward with Brownfields Grant made by Joanne Sumpter, 2nd by Karl Klingforth. Motion carried by UVV.

Reports

Staff – written reports were provided and explained by each manager.

Resolution – Discussion on submitting an application for the 5310 Transportation Grant for vehicle purchases. Motion to submit application for Transportation Grant made by Dr. Hatton, 2nd by Joanne Sumpter. Motion carried by UVV.

Discussion of changes to the Economic Support Manager job description. Motion to approve changes to Economic Support Manager job description made by Dr. Hatten, 2nd by Cindy Loken. Motion carried by UVV.

Discussion of recruitment of an Economic Support Manager. Motion to recruit Economic Support Manager made by Dr. Hatten, 2nd by Diane England. Motion carried by UVV.

Discussion of recruitment of a Long Tern Support Case Manager – contingent on Full County Board Approval of 2010 budget. Motion to recruit Long Term Support Case Manager made by Karl Klingforth, 2nd by Jack Allen. Motion carried by UVV.

Discussion of the part time Economic Support job position. Motion to approve part time Economic Support job description made by Joanne Sumpter, 2nd by Karl Klingforth. Motion carried by UVV.

Discussion of recruitment of a part time Economic Support position. Motion to recruit part time Economic Support person made by Dr. Hatten, 2nd by Cindy Loken. Motion carried by UVV.

Board Education Presentation – Economic Support Unit.

Director's Report – Chuck Price gave the Board an update of what he has been working on in various areas of Health and Human Services, meetings and conferences he has attended as well as upcoming meetings that he plans to attend.

Confirm Next Meeting Date – Friday, December 12th at 9:00am.

Adjournment – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 11:15am.

Minutes respectfully submitted by Beth Czerwinski
THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY HUMANE SOCIETY BOARD OF DIRECTORS
Minutes of the Board Meeting
November 12, 2009

Adams-Columbia Electric Cooperative – 4:15 pm

Vice President Christopher Kulke called the regular meeting of the ACHS Board of Directors to order at 4:18 pm. The meeting was held at ACEC.

Those in attendance: Lynn Moen, Linda Mohns, and Mary Anne Keul and Christopher Kulke

Guests: Christina Ackerman and Florence Johnson.

Approval of Minutes: The minutes of 9/10/09 were approved by motion from Mohns, seconded by Keul, after several corrections to be made were noted.

Treasurer's Report: The October treasurer's report was reviewed. There were no items of concern to the Board. The treasurer's report was approved as presented.

Manager's Report: The October Manager's Report was reviewed. The following personnel issues were discussed: Daniel will be leaving 11/23/09 and has been an excellent employee. He will be looking for full-time employment, but in the interim would be willing to continue his employment with the shelter. It was agreed to offer him part-time employment. Donna Amedro has been employed for year as of 10/15/09. Although there has been issues of tardiness and occasionally making mistakes it was agreed to give her a raise of 3% at the beginning of the year if improvement was noticed. Donna Bruno has been employed 4 months on October 23. She is improving and will be reevaluated at 6 months.
Christina then discuss a raid that had begun on 11/11/09 by the Adams County Sheriff's department in Springville of a home containing severely neglected animals, including two horses, 37 dogs, seven guinea pigs, one ferret, 13 cats and 133 rabbits. All of the animals will be transported to the Animal Shelter for immediate care, but housing the horses and rabbits will have to be out-sourced. Providing a temporary home for the others will be extremely difficult and will cause a great burden on space, staff, supplies, and will result in much more vet care. Everyone was asked to lend a hand and provide as much assistance as possible. Plans will be underway to address all of these concerns.

OLD BUSINESS

Yearly Calendar. Mary Ann reported that an additional brat fry date was available on Friday, September 24, 2010. There was unanimous agreement to take that date and it will be incorporated into the 2010 yearly calendar. Linda will e-mail the Chamber of Commerce with the calendar information.

Contract with County or Municipalities: This issue was tabled.

Green County Hwy Sign for 13: The County will not be able to provide funds for a directional sign to the Animal Shelter. However, approval was given to provide our own sign and steps will be taken to have a sign made after Patrick checks with the County to see if they will put up the sign when finished.

Input for Article on ACO Responsibilities. It was felt that the majority of input on this subject would come from the Sheriff's office. However, it might be helpful to have the new ACO's attend one of our meetings in order to gain a better understanding of their qualifications, the duties involved, and an updated description of their job.

Fundraising Ideas Committee: It was agreed that the issues covered by this committee can be resolved by them, unless follow-up by the Board is required.

Updated Employee Handbook and By-Laws: Linda will check on the last time a copy was distributed and make sure the Board all has an up-to-date copy.

Aluminum Can Cage Sign: Shirley Powers is working on a new sign, which will read "ACHS-aluminum cans only" to replace the present wording "Violators will be Prosecuted for Littering".

NEW BUSINESS

January Newsletter Input. Tabled

Adjourn: Motion made to adjourn at 5:42 pm. Motion carried.

Next BOD Meeting: December 7 at 5:30 pm at ACEC.

Next Fresh Ideas Committee Meeting: January 26 at 4:30 pm at the Community Center Conference Room.

Approved by:

Lynn Moen 12/1/09

Lynn Moen, Secretary Date

Adams County Humane Society
1982 11th Avenue, P.O. Box 375
Friendship, WI 53934

Monthly Report

Total number of animals to state this month of October is 69

Total number of animals that came in is: 639

	Total	Dogs	Cats
ACO	7	3	4
Strays	45	14	31
Surrender	17	15	2
Adopted	20	14	6
Redeemed	7	7	0
Euthanized	9	2	7
Passed Away	11	1	10
Went to Rescue	4	4	0
ACO Adopted	5	4	1
ACO Redeemed	4	1	3
ACO Euthanized	5	2	3
ACO Passed Away	1	0	1
ACO Went to Rescue	0	0	0
In House	69	10	59

Expenses

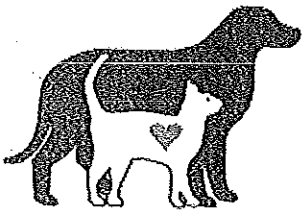
HR	
Payroll	3250.81
Federal Payroll Tax	726.43
State Payroll Tax	630.68
Tax/Payroll Prep	228.5
Utilities	
Adams Cty Solid Waste	63
ACEC - Electric	292.1
ACEC- Security	19.95
Telephone	107.99
We Energies	154
Website	12.95
ACHS Building	
Bldg Maintenance	1647.5
Postage/Office Supplies	219.28
WI Sales Tax	0
Animals	
Veterinarian	1584.65
Animal Equipment	101.99
Insurance	
Capital Indem (Comm)	339.6
Capital Indem (W/C)	107.64
Progressive Ins (Van - 6 mos)	0
Other Expenses	
Refund of Deposit Spay/Neuter	100
Publicity & Fundraising	374
Total:	**9961.07**

Townsips animals came from

Adams City Limits:	18
Big Flats:	1
Colburn:	0
Dell Prairie:	1
Easton:	1
Friendship Limits:	8
Jackson:	3
Leola:	0
Lincoln:	0
Monroe Center:	1
New Chester:	4
New Haven:	0
Preston:	1
Quincy:	11
Richfield:	0
Shelter Yard:	4
Strongs Prairie	0
Springville:	3
Town of Adams:	5
Rome:	3
Sauk Cty:	1
Juneau Cty:	2
Portage Cty:	1
Columbia Cty:	1
Total:	**69**

Income

Donations:	2,638.47
Adams County:	3,333.33
Adoptions:	2,515.00
Surrenders:	180
Redemptions:	412
Bite Cases:	0
Memberships:	175
Total:	**9253.8**



Adams County Library
Board Minutes
11/30/09

The meeting was called to order by President Nelson at 1:00 p.m. Present were Nelson, Heideman, Director Calef, Townsend, Challoner, Renner, Kreten and Albrecht. President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Heideman, 2nd by Kreten, and carried unanimously.

Public input was invited. No members of the public were in attendance.

Motion to approve the minutes of the October meeting was made by Renner, 2nd by Kreten and carried unanimously.

The monthly bills were reviewed and initialed.

Motion to approve the Financial Report as mailed was made by Challoner, 2nd by Heideman and carried unanimously.

Communications & Reports:
Discussed the South Central Foundation Report received. It contains the policy on how to distribute any money available along with the governance information.

South Central Library System report:
Townsend reported that the System will move to the new administration headquarters Nov. 18th-20th. They are ready! The Foundation has $60,000 as of the Sept. 1st – growth is slow. Every library in the system currently has a director.

Director's Report:

A. Circulation for October was 9987 (a record high) compared to 9511 last year. **We are up nearly 10,000 for the year.**
B. PLAC met Nov. 5th. No earth shattering news. SCLS continues to get ready for its move to the new headquarters on Nov. 19th & 20th. Work continues on the new governance structure for SCLS. LINK did not meet in Nov. The final meeting of LINK will be on Dec. 10th and the final PLAC meeting will be Dec. 3rd.
C. As we have discussed at previous meetings, a new governance structure for SCLS will take effect in January 2010. Basically, LINK will be dissolved and PLAC will cease to exist. The new structure will call for 4 committees – The Administrative Council, the Delivery Committee, the ILS (Integrated Library System) Committee, and the Technology Committee. Representatives on the committees will be elected by "clusters" of libraries that represent approximately equal populations and the number of libraries. LINK will cease to exist, but SCLS will operate an ILS that libraries may, or may not, choose to utilize. Costs for the new ILS will be based on the former LINK formula until a new formula is developed. Adams County Library needs to approve participation in the ILS. A copy of the Background Report for the new structure was disseminated.
D. Our soaring circulation and the public's demand for computer assistance has stretched staff to the breaking point. With another furlough day in December and the holidays, December will be almost impossible to schedule. To ease the situation, we would like to close the library at 5 p.m. on December 28, 29 and 30th.
E. The County Budget was approved on Nov. 17th with no new changes for the library.

F. Our Halloween party (puppet show) was a disaster. Only about 8 kids turned out, so we did not hold the show. Thankfully, Lou Lepore agreed to come back next spring or summer to do a show – with no additional cost to the library. Our Christmas party is Dec. 12th – crafts with kids – about 11:00 a.m. If anyone would like to help, that would be fine.

Motion to accept the agreement that ends LINK and PLAC and begins the new ILS was made by Nelson, 2nd by Challoner and carried unanimously.

Motion to close the library at 5 p.m. on Dec. 28, 29 and 30th (historically a slower time at the library) was made by Heideman and 2nd by Challoner. The motion passed with Nelson, Renner, Kreten, Heideman, Challoner and Albrecht voting in favor and Townsend voting against.

Staffing Concerns:
Circulation and more demands on staff have increased greatly! Help is needed. Options were discussed including looking at the County call-in list or an LTE position with County approval. Also discussed cutting hours if there are no other options.

Make Recommendations for Library Board Members:
Albrecht's and Challoner's (completing Downing's) terms are done. Both were willing to continue on the Library Board.
Motion to have Challoner and Albrecht continue on the Adams County Library Board was made by Heideman, 2nd by Kreten and carried unanimously.

Make Recommendations for SCLS Representatives:
Townsend and Nelson were willing to continue as the SCLS Representative and Alternate respectively.
Motion for Townsend and Nelson to continue as SCLS Representatives was made by Heideman, 2nd by Renner and carried unanimously.

Appoint Nominating Committee for Officers:
President Nelson appointed Nelson and Challoner to the Nominating Committee.

Appoint Auditing Committee for Petty Cash:
President Nelson appointed Kreten and Renner to the Auditing Committee.

Scrapbook Update:
None

Identify possible upcoming items for future meetings:
1. Scrapbook progress report from Wilson
2. No smoking on county property – how to inform the public and enforce
3. Staff appreciation discussion

The meeting was adjourned at 1:50 p.m.
The next meeting will be held Monday, January 25, 2010, at 1:00 p.m. at the Adams County Library. A pot-luck will take place from 12:00-1:00 for the board members, staff and guests. There will be no meeting in December.

Respectfully submitted by Barb Albrecht, Secretary

NOVEMBER 2009 DIRECTOR'S REPORT

ITEM	CHECKING	SAVINGS	DONATION	CHECK NO
BALANCE FORWARD OCTOBER	836.95	16990.26	2155.44	
OCTOBER INCOME (deposited in Nov)				
CHECKING ACCOUNT DEPOSIT	200.00			
Transferred from savings				
SAVINGS ACCOUNT DEPOSIT		875.14		
Interest	0.13	19.97	0.30	
DONATION ACCOUNT DEPOSIT			13.20	
TOTAL	1037.08	17885.37	2168.94	
NOVEMBER EXPENDITURES				
Pamida(Halloween)(missed transxn) (10/30)	-17.92			#775
Sonja Giese (book) (11/12)	-20.00			#776
Great Glacier of WI (water) (11/13)	-21.40			#777
A-F Co Market (kitchen supp) (11/17)	-37.40			#778
Verizon North (comp lab DSL) (11/23)	-114.35			#779
Bank notice for prob ck (11/5)		-15.00		
Amazon.com (donated portion) (11/9)			-31.95	#340
TOTAL (NOVEMBER BALANCE FWD)	826.01	17870.37	2136.99	
NOVEMBER CASH INCOME				
FINES				238.43
BK SALE				43.00
LIBRARY CARDS				20.00
PASSTHRUS (Non-Income)				-80.00
FEES (& postage)				77.50
LOST/DAMAGED				53.00
DONATIONS & GRANTS				2609.09
COPIES				285.65
TOTAL NOVEMBER CASH INCOME				3246.67
ACTIVITIES & CIRCULATION				
Reference Questions	798			
Interlibrary Loan Requests	896			
Interlibrary Loan Checkouts	2094			
Total Circulation	8716			
Interlibrary Photocopies	41			
Interlibrary Loans Out of System	62			
Microfilm Used in House	39			
Typewriter Users	2			
Stereo Users	3			
Library Material Copies (b&w - color)	971			
New Borrowers	51			
Total Volunteer Hours	88			
Computer Users	1468			

NOVEMBER 2009 CASH INCOME REPORT

DATE	FINES	BK SALE	LIB CARDS	PASSTHRUS (NON-INCOME)	FEES (fax, postage etc)	LOST/DMG	DONATIONS (or GRANT)	COPIES	TOTAL
1	0.00							0.00	0.00
2	16.50	2.50	2.00		6.00		500.00	18.50	545.50
3	23.60		2.00		13.00			9.50	48.10
4	48.35	2.00			3.00		1.31	5.20	59.86
5	10.80	0.50	2.00		5.25		0.05	12.75	31.35
6	14.10						3.40	5.75	23.25
7	9.20	0.50					100.00	3.75	113.45
8	0.00							0.00	0.00
9	4.60	0.50					0.75	22.95	28.80
10	5.00	2.00			4.00		2000.00	28.00	2039.00
11	0.00							0.00	0.00
12	1.70				2.00	29.00	0.25	6.25	39.20
13	30.88	1.75			9.00			16.00	57.63
14	8.20	1.25			8.00		0.11	6.25	23.81
15	0.00							0.00	0.00
16	8.40	2.25	4.00					29.25	43.90
17	11.70		4.00		9.00	2.00	0.80	34.25	61.75
18	6.55	1.00			5.00	20.00	0.01	12.25	44.81
19	11.80	1.00					1.10	10.75	24.65
20	0.00	3.00		-40.00				13.25	-23.75
21	0.00							4.00	4.00
22	0.00							0.00	0.00
23	8.90	3.50	2.00		2.25	2.00	0.06	15.25	33.96
24	9.70	0.50	4.00	-40.00	9.00			19.00	2.20
25	0.00							0.00	0.00
26	0.00							0.00	0.00
27	0.00							0.00	0.00
28	0.00							0.00	0.00
29	0.00							0.00	0.00
30	8.45	20.75			2.00		1.25	12.75	45.20
31	0.00							0.00	0.00
TOTAL	238.43	43.00	20.00	-80.00	77.50	53.00	2609.09	285.65	3246.67

NOVEMBER 2009 CASH INCOME REPORT

2-Nov	Donation - $500 for dvds from Mark Yadgir;								
7-Nov	Grant - $100 from SCLS for LSTA career materials;								
10-Nov	Donation - $2000 for audiovisual materials from Friends of the Library;								
12-Nov	Damaged bk - "Certain girls" - $29 pd by Lily Vanderbloemen (WAU patron);								
17-Nov	Lost bk - For duty & honor - $2 (partial payment) pd by John Pelger;								
18-Nov	Lost dvd - "Beverly Hills cop III" - $20 pd by Terry Lynn Brown;								
20-Nov	Petty cash replenishment - $40;								
23-Nov	Lost bk - For duty & honor - $2 (partial payment) pd by John Pelger;								
24-Nov	Petty cash replenishment - $40;								
	NO OTHER ACTIVITY THIS MONTH								

Land Information
Minutes for August 20, 2009 - 2:30 PM
Courthouse Conference Room A231

Chairman Al Sebastiani called the meeting to order. The meeting was properly announced

Roll Call: Al Sebastiani, Mary Ann Bays, Jodi Helgeson, Sue Theisen, Rich Huck, Phil McLaughlin and Tyler Grosshuesch.

Motion by Mary Ann, seconded by Rich to approve the agenda. Motion carried unanimously.
Motion by Rich, seconded by Sue to approve minutes. Motion carried unanimously

Tyler Grosshuesch, GIS Specialist/Asst Land Information Officer introduced himself.

Jodi presented 2010 budget for review. Discussion on whether cell phone for Tyler would come from this budget (no per Barb in later conversation)
Budget includes money from fund balance for flight project, a portion of which should come out of 2009 budget. Motion by Mary Ann, seconded by Phil to approve budget as presented.

No update on surveyors project at this time.

Discussion on whether county wants to pursue platbook project for 2010. Tyler will check into various programs to do this. Discussion on whether to partner with 4-H or county do on their own. Will explore options.

Jodi discussed flat fee resolution. While it is anticipated that this will pass and take affect sometime in 2010, there is concern with the amendment proposed by Sen Erphenbach regarding redacting ssn and adding an additional fee for that.

Next meeting tentatively set for Oct 22 or 29th at 2:30 PM
Motion by Mary Ann, seconded by Jodi to adjourn
Meeting was adjourned at 3:00 PM

Respectfully submitted,
Jodi Helgeson-Acting Secretary

ADAMS COUNTY
PLANNING & DEVELOPMENT COMMITTEE
MEETING MINUTES: December 2, 2009
Room A260

Vice-Chair Joanne Sumpter called the Adams County Planning & Development Committee meeting to order at 9:02 A.M., noting that Chairman Glenn Licitar would be a little late. The following members were present: Terry James, Secretary; Sylvia Breene and Joe Stuchlak. Mike Keckeisen and Richard Colby were excused. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Greg Rhinehart, Surveyor and Fran Dehmlow. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call.

Joe Stuchlak made a motion to deviate from the Public Hearings and proceed to item #6 of the agenda to allow Chairman Licitar to participate in the Public Hearings. Terry James seconded the motion. All in favor. Motion carried.

Vice-Chair Sumpter stated that public participation would be accepted throughout the meeting.

Phil McLaughlin presented the minutes from the November 2, 2009 Planning & Development meeting to the Committee for review and approval. Joe Stuchlak made a motion to approve the minutes as presented. Sylvia Breene seconded the motion. All in favor. Motion carried

Greg Rhinehart presented the Surveyor's report for the month of November to the Committee for review and approval. Terry James made a motion to approve the Surveyor's report as presented. Joe Stuchlak seconded the motion. All in favor. Motion carried.

Chairman Glenn Licitar joined the meeting at 9:09 A.M.

Terry James made a motion to return to the Public Hearings to discuss the CSBG-EAP grant. Joe Stuchlak seconded the motion. All in favor. Motion carried.

Public Hearing: Final Preparation and Filing of a Grant Application for the County to receive funds from a Community Block Grant for the purpose of updating the County Flood Maps. Chairman Licitar invited comments on the grant application. County GIS Tech Tyler Grossheusch spoke in support of the Grant Application, as the recently adopted maps have caused many map amendments because of inaccuracies. Barb Petkovsek, Administrative Coordinator spoke in favor of the Grant Application, siting safety notification reasons of the County citizens, and that it is also a good opportunity to get the LiDAR mapping done at the same time as our aerial photography flight. John Jones, Village of Friendship President and Fran Dehmlow, County Board Supervisor appeared for the Grant Application but did not wish to speak. The County has also received letters in support from the Towns of Dell Prairie, Easton, Jackson, Leola, Monroe, Quincy and Rome.

Joanne Sumpter made a motion to close the public hearing and return to the regular portion of the agenda. Joe Stuchlak seconded the motion. Terry James suggested that the Committee hear Donald Regnier's rezoning request at this time also. Sumpter withdrew her motion and Stuchlak withdrew his second.

Donald Regnier – Reconsideration of a rezoning request of a portion of a parcel (1 acre) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Ordinance for a possible future cabin site on property located in the SE ¼, SW ¼, Section 36, Township, 19 North, Range 6 East, at 774 Chicago Avenue, Town of Big Flats, Adams County, Wisconsin.

Upon review of materials submitted and a site visit performed November 9, 2009, the Committee completed the Findings Checklist. The average of the combined totals (184) was 36.8. (Licitar-44; Stuchlak-31; James-38; Breene-29; Sumpter-42) The Committee was unanimous in its decision for recommendation of denial of the zoning change to the County Board for final action. (A score of 48 (80%) or higher is required for a recommendation of approval.)

Chris Murphy joined the meeting at 9:30 A.M.

Chairman Licitar closed the Public Hearings.

Matt Bremer of the Land & Water Department presented three bids to the Committee for the Cottonville Dam repair project. Discussion followed. Terry James made a motion to award the bid to Terra Engineering & Construction Corporation out of Madison at $39,000.00, to include alternate bid #1 at $1,500.00 and alternate bid #2 at $5,600.00 for Tainter Gate Metal Fabrication and Painting. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Discussion was held regarding the Public Hearing held December 1, 2009 on the Farmland Preservation and the Working Lands Initiative. The Committee reviewed the comments taken by the Planning & Zoning Department by phone prior to the hearing and a general show of hands of the approximately forty attendees either for or against. Mr. McLaughlin stated that if the County decided to let the Certification lapse, the zoning text and map issues could be worked out before getting recertified by DATCP. This will be a time consuming project, but the County has until the Farmland Preservation Plan expires in 2014 to get Re-certified. Until that time Ag producers would need to petition DATCP to form Agricultural Enterprise Areas (AEA) to ensure eligibility for tax credits. Farmers receiving tax credits with existing Preservation Plans are good until they expire, but will not be able to renew those agreements, they would need to be in an AEA. Sylvia Breene made a motion that the County allow the Exclusive Agricultural Zoning Certification to lapse on December 31, 2009 and forward that recommendation to County Board for final action. Joanne Sumpter seconded that motion. Roll Call Vote: 3 – Yes. 2 – No. (Stuchlak, Licitar) Motion Carried.

Corporation Counsel joined the meeting at 11:10 A.M. Discussion was held. Joanne Sumpter made a motion to forward a Resolution to County Board containing the pertinent information regarding allowing the Exclusive Agricultural Zoning Certification to lapse. Sylvia Breene seconded the motion. All in favor. Motion carried.

Joanne Sumpter made a motion to deviate from the agenda and go to item #17 Closed Session. Corporation Counsel made the Committee aware that item #17 on the agenda for closed session could not be held as the wording was incorrect. Discussion followed. Joanne Sumpter made a motion to schedule the closed session for December 14, 2009 on the Land & Water Department agenda. To be present are Committee members, Phil McLaughlin and Cathy Allen. Joe Stuchlak seconded the motion. 4 – Yes. 1 – No. (James) Motion carried.

Joanne Sumpter made a motion to revert back to item #11 on the agenda. Joe Stuchlak seconded the motion. All in favor. Motion carried.

Joanne Sumpter made a motion to file the Grant Application for the County to receive funds from a Community Block Grant for the purpose updating County Flood Maps. Joe Stuchlak seconded the motion.

Discussion followed. Sumpter amended her motion to read "following a Public Hearing". Stuchlak seconded the motion. Sumpter amended her motion to include "County Board Chair". Stuchlak seconded the motion. Final motion to read "Following a Public Hearing on December 2, 2009 the Committee recommendation is for the County Board Chair to file a Grant Application for the County to receive funds from a Community Block Grant for the purpose updating County Flood Maps." Roll Call Vote: 5 Yes. Motion carried.

After some discussion, it was the consensus of the Committee to take no action to replace Richard Colby.

Terry James made a motion to recess. Joe Stuchlak seconded the motion. All in favor. Motion carried.

RECESS: 11:40 A.M.
RECONVENE 11:45A.M.

Department updates. Phil McLaughlin informed the Committee that the new Inspector, Dan Hansen passed the test for POWTS Inspector. He did it on his own knowing that he would not get an increase in pay, as he is already at the top of the pay scale.

Phil McLaughlin presented the Financial Report for the month of October and the Comp Time Report to the Committee for review. Terry James made a motion to approve the Financial Report and the Comp Time Report as presented. Joanne Sumpter seconded the motion. All in favor. Motion carried.

Correspondence: None.

Chris Murphy wanted the Committee to be aware that his Department has received an allocation plan from DATCP with major cuts.

Terry James made a motion to adjourn until January 6, 2010 with the agenda to include closed session for Department Head evaluation. Joe Stuchlak seconded the motion. All in favor. Motion carried.

ADJOURNED: 11: 10 A.M.

Glenn Licitar, Chair	Joanne Sumpter, Vice-Chair
Terry James, Secretary	Joe Stuchlak
Sylvia Breene	Mike Keckeisen
Richard Colby	Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes
Friday, September 11, 2009 9:00 A.M.
Conf. Room A260, Courthouse
Friendship, WI

The meeting was called to order at 9:00 a.m. by Vice Chair Babcock. The meeting was properly announced.

Members present: Supervisor Hartley, Supervisor Kirsenlohr, and Supervisor Kotlowski.
Excused: Supervisor Dehmlow (arrived at 9:50 a.m.)
Others present: Mary Ann Bays, Tracy Hamman, Barbara Petkovsek

Motion by Supervisor Kotlowski seconded by Supervisor Kirsenlohr to approve the agenda. Unanimous voice vote. Motion carried.

Motion by Kirsenlohr seconded by Supervisor to approve the August 5 and 10, 2009 minutes. Unanimous voice vote. Motion carried

1. **Open bids on tax deeded property – accept and/or reject any/or all bids**

14-672-20	$45,000.00 (NO BID RECEIVED)
30-6888	$ 4,000.00 (Bid accepted $4,251; Terry Feest, Kenosha, WI)
30-4220	$ 6,000.00 (Bid accepted $6,251; Terry Feest, Kenosha, WI)*
30-3057	$25,000.00 (NO BID RECEIVED)
26-2474-20	$ 4,000.00 (Removed from sale at this time)
10-1153	$ 3,000.00 (Bid accepted $6,158; Cynthia Fisher, Lake Villa,IL)
32-1825	$10,000.00 (NO BID RECEIVED)
12-1108-50	$300.00 (NO BID RECEIVED)
26-1211	$ 5,000.00 (Bid accepted $5,555; Linda Becker, Glenview, IL)
201-803	$ 1,000.00 (NO BID RECEIVED)

Motion by Kotlowski seconded by Hartley to accept the bids as noted and forward to county board. Unanimous voice vote. Motion carried.
*Bays appeared before committee and indicated that a bid had been missed.
Motion by Kirsenlohr seconded by Babcock to accept the bid as noted and forward to county board. Unanimous voice vote. Motion carried.

2. **Discuss variance request to Village of Friendship**
Petkovsek informed the committee that the variance request for Lots 5&6, Block Lettered "C" of Oak Lawn Addition to the Village of Friendship for possible consideration for a building to house the emergency management trailers had been submitted.

3. **Discuss and/or act on prioritization of long term planning for county facilities and infrastructure**
Discussion held regarding prioritization of long term planning for county facilities/jail infrastructure. The committee ranked the projects as follows"

Pro. Com.
9-11-0

Emergency Management Storage Facility	#1
Health & Human Services	#2
Storage Facility	#3
Solid Waste/Recycling	#4
Law Enforcement Center	#5
Courthouse & Annex	#6
Community Center	#7
Highway Department	#8

(Detail of projects on file)
Motion by Kotlowski seconded by Hartley to approve the committee ranking as listed and to have the county board at the next meeting also rank the projects. Voice vote. Motion carried.

4. **Discuss property located on the northeast corner from the courthouse/jail**
Committee concurred to have Scottie Realty hold an open house prior to the board meeting so that all board members could have the opportunity to view the property.

5. **Discuss and/or act on 2010 fairgrounds budget**
Motion by Babcock seconded by Kotlowski to forward to Finance Committee the Fairboard request for $10,000 ($5,000 for waterlines and $5,000 for day to day operations). Voice vote. Motion carried.

6. **Discuss and/or act on bidding and/or extending contracts for janitorial services/snow removal services**
Brian Nickel and Bryce Stetler with Advanced Janitorial appeared before the committee regarding their current contract. They stated that they would be willing to extend the existing contract for Highway, Solid Waste and Community Center with no cost increase (same rate as 2009).
Motion by Kirsenlohr seconded by Hartley to extend for one year the contract with Advance Janitorial. Voice vote. Motion carried.
Committee requested that any staff changes be reported to Tracy Hamman so that he could inform the committee.
Committee concurred that H&HS continue their cleaning service same as 2009.
Motion by Kotlowski seconded by Hartley to put snow plowing out on bids for 2010. Voice vote. Motion carried.

Update on maintenance items by Tracy Hamman as follows:
Concern that repair of buildings and grounds may be overdrawn by end of year but bottom line of budget will likely be okay; air conditioning problems have been corrected; will be receiving proposals and completing minor paving by community center (inlets in front and delivery inlets in back of building); working on pricing for signs at community center

Next meeting set for October 9, 2009 at 9:00 a.m.

Agenda items – Appliances in individual offices; open any tax deed property bids

Pro. Com.
9-11-09

Motion by Kirsenlohr seconded by Kotlowski to adjourn at 11:25 a.m. Voice Vote. Motion carried.

Respectfully Submitted,
Barbara A. Petkovsek
Barbara A. Petkovsek, Administrative Coordinator/Director of Finance

Minutes unofficial until approved by committee.

Property Committee Minutes
Friday, October 9, 2009 9:00 A.M.
Conf. Room A260, Courthouse
Friendship, WI

The meeting was called to order at 9:00 a.m. by Chair Dehmlow. The meeting was properly announced.

Members present: Supervisor Dehmlow, Supervisor Hartley, Supervisor Kirsenlohr, Supervisor Babcock and Supervisor Kotlowski.
Others present: Mary Ann Bays, Tracy Hamman, Barbara Petkovsek, Jane Grabarski

Motion by Supervisor Kotlowski seconded by Supervisor Hartley to approve the agenda. Unanimous voice vote. Motion carried.

Motion by Babcock seconded by Kirsenlohr to approve the September 11, 2009 minutes. Unanimous voice vote. Motion carried

1. **Open bids on tax deeded property – accept and/or reject any/or all bids**
   12-1108-50 $300.00 (Bid accepted $300; Scott Wagner Wisconsin Dells, WI)

   Motion by Hartley seconded by Babcock to accept the bid as noted and forward to county board. Unanimous voice vote. Motion carried.

2. **Discuss variance request to Village of Friendship**
   Petkovsek informed the committee that the variance request for Lots 5&6. Block Lettered "C" of Oak Lawn Addition to the Village of Friendship was denied (Denial letter on file). Jane Grabarski, Emergency Management Director, appeared before the committee regarding short term storage for the command post trailer and the mass casualty trailer. Grabarski has been unable to find any heated storage for the trailers. After discussion, committee concurred that the command post trailer be housed in cold storage at the Highway Dept. with access to electrical for temperature control for November-March and that the small trailer be housed in a maintenance bay by the airport.

3. **Discuss and/or act on prioritization of long term planning for county facilities and infrastructure**
   Discussion held on long range planning. Motion by Babcock seconded by Kotlowski to request Mike Harrigan with Ehlers to complete a financial analysis on a plan for potential borrowing for infrastructure at no cost to the county. Voice vote. Motion carried.

Pro, Com
10-9-09

4. **Discuss property located on the northeast corner from the courthouse/jail and Pineland School**
   Motion by Babcock seconded by Kotlowski to table any discussion/action on property located on the northeast corner from the courthouse/jail and Pineland School. Voice vote. Motion carried.

5. **Discuss and/or act on Alliant audit on appliances in individual offices**
   To be placed on a future agenda.

6. **Update on maintenance items – Tracy Hamman**
   Tracy reported that the old white building across from the courthouse has been demolished.
   He reported that the Village street project had resulted in loss of water to the building a couple of times and it was an inconvenience but the facility was not closed.
   The air conditioner in the computer room has been installed
   Tracy received 3 quotes for some minor paving at the community center and he will be using Rhinehart Construction.

Next meeting set for November 16, 2009 at 9:00 a.m.

Agenda items – Open any tax deed property bids

Motion by Kirsenlohr seconded by Kotlowski to adjourn at 11:00 a.m. Voice Vote. Motion carried.

Respectfully Submitted,
Barbara A Petkovsek
Barbara A. Petkovsek, Administrative Coordinator/Director of Finance

Minutes unofficial until approved by committee.

ADAMS COUNTY PUBLIC WORKS COMMITTEE
November 9, 2009, 1:00 PM
LANDFILL OFFICE, FRIENDSHIP, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Dean Morgan, Vice-Chair
David Renner, Secretary
Florence Johnson
Mike Keckeisen

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Barb Morgan
Steve Bischoff

CALL MEETING TO ORDER: The meeting of the Adams County Public Works Committee was called to order by Chair, Larry Babcock at 1:04 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL & APPROVAL OF AGENDA: BABCOCK, MORGAN, JOHNSON, RENNER, AND KECKEISEN PRESENT. Ms. Diemert suggested that the discussion on LTC and Closure should be moved directly after the Financial Report so that Barb P. could be a part of discussion on all three topics. ***Motion by Morgan, second by Renner, to approve the Agenda as amended. All in favor. Motion carried.***

APPROVAL OF OPEN SESSION MINUTES FROM October 14, 2009: ***Motion by Keckeisen, second by Renner, to approve the Open Session minutes as printed for the October 14, 2009 meeting. All in favor. Motion carried.***

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert had no correspondence to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for October 2009 and discussion was held. She then presented the Monthly Check Summary for October 2009 and discussion was held. ***Motion by Johnson, second by Morgan, to approve the Check Summary Report for October 2009. All in favor. Motion carried.***

Ms. Diemert next reported that she was notified that Admin & Finance Committee cut approximately $39,000 from their budget at their last meeting. She explained that she then adjusted the revenues by raising rates, mostly to the drop-off sites. She also notified the towns of these increases and that they are required to use the County Landfill no matter who hauls the material. She also reported that some towns are already looking elsewhere for a provider due to these increases. Our tax levy portion is now **$271,149.00** which is **18.6%** lower than last year. Motion by Keckeisen, second by Renner, to postpone voting on these price increases until further discussion is held at the November County Board meeting.

11-9-09
#2
Landfill

UPDATE ON LTC/DNR OPTIONS/RESOLUTION TO RETAIN FUNDS IN SW ACCOUNT: Barb P. and Liz joined the meeting to explain the deficit and how the transfer of funds would be done by the auditor. Ms. Diemert reported that the official letter from the DNR was received and furnished to the bank and to the County Treasurer. The transfer of funds will be done following the November 12th Admin & Finance meeting and approval.

DISCUSS AND APPROVE OPTIONS FOR CLOSURE ACCOUNT: Ms. Diemert reported on the progress of the Closure Account. Currently the Closure Account Proof of Financial Responsibility is through an Irrevocable Letter of Credit at the Grand Marsh Bank. We were recently notified that the the Closure Account needs to be increased significantly due to changes in construction specifications due to the Subtitle D changes. Several other options are being investigated, including setting up an escrow account using sales tax monies. Further discussion on these options will take place with Admin & Finance.

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated November 9, 2009 (see attached copy) and discussion was held. ***Motion by Renner, second by Morgan, to approve the Site Report as presented. All in favor. Motion carried.***

UPDATE ON STRONGS PRAIRIE/JUNEAU COUNTY WASTE APPROVAL: Ms Diemert stated that the information she received regarding the resolution was in error, the Resolution as presented has not gone before the town board. The Public Works Committee was to review the Resolution, make suggestions regarding the wording, and then send it back to the Landfill Committee. Discussion was held and Ms. Diemert will submit the suggested changes to the Town. Members were reminded of the Landfill Advisory Committee meeting which is scheduled for Monday, December 21, 2009 at 7:00 PM at the Strongs Prairie Town Hall.

UPDATE LANDFILL OPERATIONAL ORDINANCE #16-1989: Ms. Diemert presented information on other ordinances that she has been investigating. She states that she did find one that includes language on controlling where waste should be deposited, as well as language regarding required waste vehicle permits hauling within their county. The Ordinance should include stronger language on citations and compensation to the County for waste taken out of county. Ms. Diemert was instructed to make the necessary changes and get them to Corporation Counsel for review.

EMPLOYEE UPDATE: Ms. Diemert stated that she has not received any new information on the employee who has been off on a Worker's Compensation claim.

APPROVAL OF ANY TRAININGS OR CONFERENCES: None. More information will be presented on the AROW/SWANA/WCSWMA Winter Conference in February at Chula Vista. She invited Committee Members to attend the grinder demonstration being put on by Roland Equipment that is being held in Wausau tomorrow. Those wishing to attend should meet at the landfill at 8:15.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items will be placed on the next agenda: Updates on the LTC release of funds, the Strongs Prairie/Juneau County agreement, the Letter of Credit options, and updating the Landfill Operational Ordinance.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, December 16, 2009 at the Courthouse at 1:00 PM. ***Motion by Johnson, second by Renner, to adjourn until the next meeting. All in favor. Motion carried.***

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ADAMS COUNTY PUBLIC WORKS COMMITTEE

THURSDAY, NOVEMBER 12, 2009 ~ IMMEDIATELY FOLLOWING JOINT MEETING WITH FINANCE COMMITTEE HIGHWAY DEPARTMENT CONFERENCE ROOM 1342 COUNTY ROAD "F", ADAMS, WI

MEMBERS PRESENT: **Larry Babcock, Chairperson**
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson

OTHERS PRESENT: **Ronald Chamberlain ~ Highway Commissioner**

MEMBER ABSENT: **Michael Keckeisen ~ Excused at 10:46 A.M.**

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 10:45 a.m., on Thursday, November 12, 2009.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER AND JOHNSON. MEMBER ABSENT: KECKEISEN ~ EXCUSED AT 10:46 A.M.

APPROVAL OF AGENDA: ***Motion by Renner to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

APPROVAL OF MINUTES OF LAST MEETINGS (OCTOBER 8, 2009 REGULAR MONTHLY MEETING AND OCTOBER 30, 2009 MEETING): ***Motion by Morgan to approve the Minutes as printed of the Adams County Public Works Committee Meeting for OCTOBER 8, 2009 Regular Monthly Meeting and OCTOBER 30, 2009 Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & ACT ON COUNTY ROAD "J" (6TH COURT TO COUNTY ROAD "G") BIDS: The following bids were received for the County Road "J" (6th Court to County Road "G") Construction Project:

- River View Construction $1,739,625.00
- James Peterson Sons Inc. $1,570,594.10
- Kraemer Company $1,543,137.90
- Duffek Sand & Gravel Inc. $1,562,280.87
- Musson Brothers Inc. $1,654,753.23
- Earth Inc. $2,353,705.00
- Hoffman Construction Company $1,799,257.41

Pub. Work
11-12-09

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
November 12, 2009 ~ Immediately following Joint Meeting with Finance Committee

Motion by Renner to award the County Road "J" (6th Court to County Road "G") Construction Project to Kraemer Company for the amount of $1,543,137.90, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON RESOLUTION FOR SALE OF OXFORD PIT PROPERTY: ***Motion by Morgan to approve the Resolution to sell the Oxford Gravel Pit property to MGE Ventures Inc. for a price of $120,000.00 and to forward the Resolution to County Board to be acted on at the December 2009 County Board Meeting, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW STATUS ON STATE OF WIS. DEPT OF TRANSPORTATION TRAFFIC MAINTENANCE AGREEMENTS AND POSITIONS ASSIGNED TO THESE AGREEMENTS (COUNTY RESOLUTIONS: 1-1999 AND 73-2002): The State of Wisconsin for the year of 2010 may not have any TMA (Traffic Maintenance Agreements) for painting; however funds could be available through another program that the State may be offering. ***Motion by Johnson to postpone decision related to positions until the Finance Committee makes a budgetary determination with regards to tying the retirement into County Resolutions: 1-1999 & 73-2002, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW, DISCUSS AND ACT ON ISSUES RELATING TO TIGER (TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY) GRANT: ***Motion by Morgan to send Highway Commissioner Chamberlain to Washington D.C. to meet with Legislators to support the TIGER (Transportation Investment Generating Economic Recovery) Grant submittal, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

COUNTY ROAD Z (STH 82 TO CTH "F") OFFERING PRICES: ***Motion by Renner to approve the Offering Prices on Parcels #66 and #40 for County Road Z (STH 82 to CTH "F") Project as prepared by Timbers-Selissen Land Specialists, second by Morgan. VOICE VOTE, ALL IN FAVOR, MOTION CARRIED.***

STATE OF WIS. DEPT OF TRANSPORTATION RMA (ROUTINE MAINTENANCE AGREEMENT): NO ACTION TAKEN, WIS DOT WAS NOT PRESENT

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Painting finished
- Salt/Sand mixed
- Plow trucks being harnessed up
- Storing Emergency Management Trailer in cold storage
- Snow Fence going up

FINANCIAL REPORT: ***Motion by Morgan to approve the October 2009 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

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Pub. Works
11-12-09

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
November 12, 2009 ~ Immediately following Joint Meeting with Finance Committee

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the November 5, 2009, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. ***Motion by Johnson to approve the check summary report / vouchers as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Indian Reservation Roads
- Town Work Agreements

ADJOURN AND NEXT MEETING DATE: ***Motion by Renner, second by Babcock, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, December 10, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

Meeting adjourned at 12:30 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

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Resource & Recreation Committee
Minutes of Meeting
October 14, 2009 @ 9:00 AM
Adams County Community Center
569 N. Cedar Street, Room 123
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 9:10 AM, in Room 103, Adams County Community Center by Chair Dehmlow. Motion by Hartley and Second by Licitar to recess to attend the Informational Public Works Meeting. Motion carried. Meeting reconvened at 10:50 a.m.
2. **Roll Call:** Board Members: Dehmlow, Hartley, Renner and Licitar. Stuchlak was excused. Agents Present: Felts-Podoll, Swensen and Genrich.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Hartley and Second by Renner to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Renner Second by Hartley to accept minutes of the Resource & Recreation Committee of September 3, 2009 as presented. Motion carried.
6. **Public Participation:** None
7. **Extension Communication:** None.
8. **Items for Action or Discussion:**
   a) Review Financial Statements and Check Summaries: Current Financial Statements and Check Summaries for August and September were reviewed.
   b) Review and Place on File Monthly Reports of Donald Genrich and Edie Felts-Podoll and Approve Out-of-County Calendars for Donald Genrich, Edie Felts-Podoll and Jennifer Swensen – Motion by Licitar Second by Renner to place Monthly Reports on file and approve out of county travel for agents. Motion carried.
   c) 7-County Ag Specialization Meeting with County Committees: Don asked the Committee to complete the "How Are We Doing?" evaluation form and bring it to the next Committee Meeting. Discussion about the future model of Agriculture Programming across the state was held.
   d) Adams County Drainage Board: Motion by Hartley and Second by Licitar that Donald Genrich and Glenn Licitar will contact two farmers each that were identified by the Committee to serve on the Drainage Board. Motion carried.
   e) County Budget Review: The Finance Committee reviewed the budget and an additional $1600 was surrendered from the Convention Fee, Travel, Meals and Lodging line items. In addition wage adjustments for furloughs for full-time employees were made.
   f) Space Study: Discussed space needs and ideas of Property Committee..
9. **Set Next Meeting Date:** Motion by Licitar Second by Renner to set November 13, 2009, 9:00 a.m., in room 103 of the Adams County Community Center for the next meeting. Motion carried.
10. **Agenda Items for Next Meeting:**
    - Drainage Board
    - Central Wisconsin Agriculture Specialization Evaluation Form
11. **Adjourn:** Motion by Licitar and Second by Renner adjourn until 9:00 a.m., November 13, 2009 at the Adams County Community Center. Motion carried. Meeting adjourned at 12:35 p.m.

Minutes taken by Edie Felts-Podoll
Family Living Educator
UW-Extension, Adams County

Glenn Licitar, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.

Resources and Recreation Committee Meeting
Courthouse Conference Room A231
November 6, 2009 9:00 a.m.

Call to Order: Meeting was called to order at 9:11 a.m. by Chairperson Dehmlow.

The meeting was properly announced.

Roll Call: Committee Members: Committee Chairperson Fran Dehmlow, Gary Hartley, Joe Stuchlak, Dave Renner, and Glenn Licitar. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, and Mark Miller, Castle Rock Park Manager.

Approve Agenda: Motion by Stuchlak/Hartley to approve the agenda as printed. Motion carried by unanimous vote. Committee Chairperson did not vote.

Previous Minutes: Motion by Renner/Licitar to approve the October 13, 2009, minutes as printed. Motion carried by unanimous vote. Committee Chairperson did not vote.

Agenda Items:
Recreation Report by Committee Members: None.
Correspondences /Special User Requests: A letter from Shermalot Ski Team that was received October 22, 2009, was given to Committee members to review.
A-F Youth Wrestling program sent a monetary request. Department will respond with a letter explaining the County budget process.
Public Participation on Agenda Items: None.
Petenwell Park Septic Field Update: An extension was given to 11-15-09 due to the electric panel not being completed yet. Project passed Planning and Zoning's initial inspection.
Playground Structures Update: Playground structure check will be mailed next week. Installation will be done by park staff in early spring at both Castle Rock and Petenwell Parks.
2010 Vehicle Purchases Pending County Board Approval: If County budget is approved the Department will place order for the trucks with A-F Motors to take delivery after January 1, 2010.
Outlying Parks Update: Outlying Parks are closed for the season. Final revenue report will be available in December. Southern Outlying Caretaker will be done for the season soon.
ATV Trails Management Report: ATV trail is closed for the season. Roadways remain open year round.
Snowmobile Trails Management Report: Coordinator reviewed and distributed the new easement and land use agreement forms to Snowmobile Club Reps at Association meeting.
Revenue Report: The revenue report was reviewed by Committee.
Expense Check Summary Report: Report hasn't been issued yet. Report will be forwarded to Committee once Department receives it and before the next County Board meeting.
Future Agenda Items: No special requests were made.
Set Next Meeting Date: December 9, 2009, 9:00 a.m., Courthouse Conference Room A260.
Adjourn: Motion by Stuchlak/Renner to adjourn. Motion carried by unanimous vote. Committee Chairperson did not vote.

Submitted by,

Glenn Licitar
Committee Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Resource and Recreation Committee

Resource & Recreation Committee
Minutes of Meeting
November 13, 2009 @ 9:00 AM
Adams County Community Center
569 N. Cedar Street, Room 123
Adams, WI 53910

1. **Call to Order:** Meeting was called to order at 9:05 AM, in Room 103, Adams County Community Center by Chair Dehmlow.
2. **Roll Call:** Board Members: Dehmlow, Hartley, Renner, Licitar, and Stuchlak. Agents Present: Felts-Podoll, Swensen and Genrich.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Stuchlak and Second by Hartley to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Renner Second by Licitar to accept minutes of the Resource & Recreation Committee of October 14, 2009 as presented. Motion carried.
6. **Public Participation:** None
7. **Extension Communication:** Gloria Herr, Experience Works employee was introduced to the Committee. She replaces Maria Bakic, who moved from Adams County. Gloria will work 20 hours per week. Her salary is paid through a Federal Work Force Development Program.
8. **Items for Action or Discussion:**
   a) Review Financial Statements and Check Summaries: Current Financial Statements and Check Summary for October were reviewed. Motion by Licitar and Second by Stuchlak to accept the Financial Statements and Check Summary as presented. Motion carried.
   b) Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen and Edie Felts-Podoll and Approve Out-of-County Calendars for Donald Genrich, Edie Felts-Podoll and Jennifer Swensen – Motion by Stuchlak Second by Renner to place Monthly Reports on file and approve out of county travel for agents. Motion carried.
   c) Central Wisconsin Agriculture Agents Meeting for County Committees – Evaluations Forms: Genrich was complimented, on his article printed in the Wisconsin State Farmer, by Licitar. Stuchlak commented on how the 7-County Ag meeting was conducted and how informative it was.
   d) Adams County Drainage Board – Member Resignation – Nominee Update: Glenn Licitar was nominated by the committee. Genrich will contact a local farmer who was recommended by the committee. Committee will review recommendations and forward to the Judge. If two names are not obtained an, ad will be placed in the paper to obtain a pool of candidates interested in serving. Motion by Stuchlak and Second by Hartley to place an ad in the paper to obtain a pool of candidates interested in serving, if two names are not available by the December Committee meeting. Motion carried.
9. **Set Next Meeting Date:** Motion by Licitar Second by Renner to set December 18, 2009, 9:00 a.m., in room 103 of the Adams County Community Center for the next meeting. Motion carried.
10. **Agenda Items for Next Meeting:**
    - Drainage Board
    - 2010 County Budget

11. **Adjourn:** Motion by Renner and Second by Licitar to adjourn until 9:00 a.m., December 18, 2009 at the Adams County Community Center. Motion carried. Meeting adjourned at 10:25 p.m.

Edie Felts-Podoll

Minutes taken by Edie Felts-Podoll
Family Living Educator
UW-Extension, Adams County

Glenn Licitar, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.

MINUTES
SCLS BOARD OF TRUSTEES
November 9, 2009 12:15 p.m.
SCLS Administration

Present: R. Barden, L. Davis-Brown, E. DeSmidt, M. Furgal, J. Hanson, J. Harrington, S. Martin, T. McIlroy, N. Nelson, H. O'Donnell, G. Poulson, J. Pugh, P. Townsend

Also Present: H. Moe, P. Davis, S. Morrill
Absent: M. Cole, J. Morre
Excused: C. Chapman, F. Cherney, J. Healy-Plotkin, T. Iaccarino, B. Keen, T. Kriegl, M. Nelson, L. Schmidt, P. Westby

Call to Order: J. Pugh, President, called the meeting to order at 12:20 p.m.

a. Introduction of guests/visitors and new board members: None
b. Changes/additions to the agenda: None
c. Requests to address the board: None

Minutes: R. Barden moved approval of the October 12, 2009 minutes. P. Townsend seconded. Motion carried.

Bills for Payment/Financial Statements: J. Harrington reviewed the bills for payment in the amount of $521,039.75 and moved approval. S. Martin seconded. Motion carried.

President's Report: J. Pugh noted the board will need to vote in January for the 2010 officers. J. Hanson and R. Barden volunteered to be on the nominating committee.

Committee Reports:
By-Laws
G. Poulson noted the committee met to discuss the needed changes to the bylaws to reflect the adoption of the new governance model and the dissolution of LINK and PLAC. He presented the information to the board for discussion and a formal motion will come before the board in December.

SCLS Foundation Report: L. Davis-Brown noted the fundraising campaign raised $17,437 and she thanked everyone who helped to achieve that goal. The joint meeting of the SCLS Foundation was not well attended. The Foundation Board updated the policy for the distribution of profits. The formula includes distributing 25% of profits to participating libraries and 25% to projects that benefit all SCLS libraries. 50% of profits will go back into the endowment. Also, it was decided that Foundation member libraries will be charged a 1% fee instead of a 2% fee for the year 2010. Phyllis will be sending a memo to participating libraries and will update the Foundation website with this information as well as including this information in Online Update.

The Cornerstone event for Peter and Ann Hamon will be held November 12th at Promega.

Circulation and ILL Statistics: None.

Review and action on the "Agreement to Participate in a Shared Automated Resources System" contract with member libraries. Phyllis explained that the board would be giving approval for the Board President to sign each agreement when it is returned and signed by the member library. S. Martin moved approval. G. Poulson seconded. Motion carried.

System Director's Report:
Phyllis noted the Technology Project Manager position was offered and accepted by Jon Mark Bolthouse.

The five year delivery contract with the UW System has been signed. It was a long process and Bruce Smith deserves many thanks for seeing it through to a good end.

As of today, all of our libraries have directors. Matthew Sonnenberg has been hired at Vesper and Shannon Stiller at Portage.

The WLA sublease is close to being signed. We made a few changes, including changing rent payments from annually to quarterly.

Library Legislative Day will be Tuesday, February 16, 2010. Last year we reached our target of 25% representation of member libraries.

Several of our staff members and staff from member libraries presented sessions at the WLA conference this year. Phyllis attended the WiSKE (Wisconsin Koha Enthusiasts) meeting in Appleton. There is a much interest in open source software for library systems, but only a few have committed to installing it at this time.

LaValle is breaking ground this month for their new library. They hope to have it built by January 2010. MPL's South Madison branch is under construction and Fitchburg is looking at three exterior options for their library. Prairie du Sac has some floor plan options in place, but the design is dependent on fundraising. It is possible they may move into the existing building with little or no remodeling. The town of New Glarus is looking at the possibility of re-purchasing the old Town Hall and the property around it to build a library. The town hall would remain. There is a proposed TIF district that will revitalize the area next to this site. An RFP has been sent for a study of the site to see what may fit. The Columbus Public Library has selected a firm to begin expansion plans, which will probably happen in 2010.

Stef noted the ballots for the elections for the new committees are now available. There is at least one nominee for each seat on the committees. Libraries can vote through the end of the day on November 20th and then the elections for the at-large seats on the Administrative Council will start.

Moving to our new location is now less than two weeks away. SCLS Administration will move on Thursday, November 19th and SCLS Automation will move on Friday, November 20th. The offices will be officially closed from the moving date through Monday, November 23rd, but individuals and services will be available as soon as possible. Delivery will be open and delivering normally. There will be an open house at the new location on January 21st.

E-books were added to our OverDrive collection on November 2nd. These ebooks can be used with the latest Sony readers. A patron contacted us in late September asking for this service to be added. Other patrons were asking for the service, so WPLC discussed it at their September 30th meeting and decided to purchase this format. On November 2nd, the patron wrote to tell us that she had just downloaded her first book to her Sony reader, and she was thrilled! It was satisfying to have this request become a real service in such a short time, and to have the patron provide such positive feedback.

A group of directors and staff from SCLS member libraries were featured on the WORT "Access Hour" on October 19th. A recording of their radio show is available: http://archive.wort-fm.org/mp3/wort_091019_190001access.mp3

Some libraries on PLAC requested some materials to help with adults coming into the library when sick and bringing sick children to the library. Mark Ibach created materials that are available to the libraries: http://scls.typepad.com/files/posters-2.pdf and http://scls.typepad.com/files/bookmarks-1.pdf.

Bruce Smith is a co-editor for a book, Moving Materials: Physical Delivery in Libraries. SCLS now has a signed copy in the professional collection. More information about the book can be found here: http://www.alastore.ala.org/detail.aspx?ID=2642

At the request of board members, Char Paglini investigated the state employee assistance program to determine if SCLS is eligible to participate. Unfortunately, SCLS is not eligible because it is only available to state agencies. The person contacted suggested that individual health programs may have this service available. Staff will check into that possibility.
SCLS staff set the goal to visit each library in the system this year. 40 libraries have already been visited. A preliminary report for the first two questions asked on the visit was distributed to board members. More reports will be distributed in the next few months.

Public Library Advisory Committee (PLAC) Report:

Multitype Advisory Committee (MALC) Report:

LINK Report:
Agenda and Minutes for the above committees can be found on the web at:
http://www.scls.info/committees/index.html

Other Business:

Information Sharing: None

Meeting adjourned at 1:10 p.m.
Heidi Moe, Recorder

System Director's Report
November 2009

The biggest news for November is that we moved to our new office at 4610 S. Biltmore Lane, Suite 101, in Madison!

We have been building up to it for two years, so it is hard to believe the move is actually over. And it is amazing how smoothly everything went. When things go that well, it is in direct proportion to the quality of the planning and coordination that preceded the actual event. Every staff member contributed in some way and it was a pleasure to see how well, and with what good humor, everyone worked together. Stef, Deb Haeffner and Greg Barniskis deserve special recognition and thanks for the lead roles they played and the unique talents each of them devoted to this effort. Aside from a few glitches with telecommunications, which were quickly resolved once identified, things went according to plan. My sincere thanks go to everyone on staff for a job very well done.

As part of the move process, we recycled or shredded boxes and boxes of paper. I went from two filing cabinets down to one, and in the process I had to make a lot of decisions. Do we still need the RFP used in the 1992 Dynix selection process? How about promotional material for the Library Emporium? A folder of 1987 member library survey responses evaluating system services? Information about the 60 Books Project? An article about a librarian I don't know who allegedly did some embezzling a couple of decades ago? As I said, boxes and boxes of paper.

It's a unique opportunity for looking back and for looking forward. Many of the files I had were holdovers from Peter Hamon, our Director Emeritus. My favorite was his "Library Futures" folder, circa 1987. One article warned that—ready or not—"those shiny little discs (CD's) will soon be coming to your library." An article in the Library Journal for 11/23/09 that came to my desk the same week was titled "Bracing for Blu-Ray." That seems to confirm the cliché that the only thing that does not change is change.

Some of our staff asked for history on Chester Pismo Snavely after we named one of the meeting rooms for him, so I wrote up what is attached and thought a few of you might be interested. We look forward to hosting the Board at our annual Holiday Luncheon. Please come early for the party. And if you can stay after the meeting, we will give you a tour.

We'll see you on the 14th.

Phyllis

CHESTER PISMO SNAVELY: THE MAN, THE MYTH, THE LEGEND

After the staff decided to name one of the new meeting rooms for Chester Pismo Snavely, they asked for some background/history of how Chester became associated with SCLS. I went to the source, Peter Hamon, former SCLS Director.

> "Chester was W.C.Fields' son in A Fatal Glass of Beer. Dad and Mom live in the far North and herd reindeer. As a standing gag, throughout the film every time Fields opens the cabin door he gets a face full of snow and says, "taint a fit night out for man nor beast." Chester arrives home, having been in prison. He had the fatal glass of beer, fell upon dissolute ways, and allegedly stole some bonds. His parents welcome him back with open arms, Chester proclaims his innocence, and his parents assure him they believe him. In a fit of remorse, he then confesses that he really did steal the bonds, but overcome with horror at his deed, just threw them away. Without further ado, his parents then throw him out into the blizzard, acting on the assumption that if he did steal "them bonds," they should at least have gotten a share. The film has no socially redeeming qualities at all, but it is very funny."
>
> Peter continued, "On a more personal note, I've been using Chester as a nom de plume since the early 70's. He has appeared on several foundation and political contribution lists, as the author of various writings, and as identification on numerous medical records. Chester was always present at SCLS events, but really came to life when Kathryn Curtis (former SCLS Board from Columbia County and wife of another former board member "Doc" Robert Curtis) stood up in a gray wig at System Celebration one year, announced herself to be Chester's wife, Gwendolyn, and began to vigorously defend his character. He was unfortunately murdered the next year in a play, but the folks at System Celebration, as you may recall, had a fun time sorting it all out."

The Chester Pismo Snavely Memorial Award for a Nifty Activity was established for System Celebration in 1989. Jeanne Radke of Cambria was the first recipient of the award in recognition of her work with migrant workers.

The following letter dated June 1, 1990, was addressed to "Mr. Hamon."

> "The entire Snavely family would like to express our deep appreciation to you and the Southern Center for Loan Systems for once again presenting an award in Chester's honor at your upcoming gathering. We are so proud! Chessie would be too.
>
> As you know, Chester's life came to a sudden end when he was crushed under the weight of a book shelf at our local library. The poor dear was simply searching for a book on spineless mammals.

It is comforting to know our Chester's memory will live on whenever this year's award recipient looks up at that piece of wood.

Thank you and God bless you. Mrs. Chester Pismo Snavely, Rt.1, Plain WI 53577

And so from that time on, Chester has been with SCLS as an award, as a running joke, as a backhanded reference to Peter and as a reminder that we always need to make time for fun.

Respectfully reported,
Phyllis Davis

SOUTH CENTRAL LIBRARY SYSTEM
Circulation and ILL Statistics
October 2009

	*2008 Population	2008 Circulation	**2008 Collection	2008 Annual Expenditures	Same Mo. Circ. 2008	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2009
ADAMS									
Adams Cty	18,620	96,655	35,049	327,787	9,511	9,987	3,174	3,891	89,822
Rome	3,190	29,825	17,798	128,139	2,104	2,695	90	2	29,042
TOTAL	21,810	126,480	52,847	455,926	11,615	12,682	3,264	3,893	118,864
COLUMBIA									
Cambria	781	24,693	9,306	100,877	2,077	2,309	1,082	1,073	22,059
Columbus	4,866	104,953	45,138	317,065	9,837	11,298	3,004	4,537	102,910
Lodi	3,007	98,393	30,526	251,307	8,372	8,607	3,555	2,742	84,981
Pardeeville	2,102	43,536	21,957	133,924	4,127	4,081	1,654	1,870	36,143
Portage	10,120	222,820	65,104	592,016	20,040	19,058	6,083	5,447	192,604
Poynette	2,534	57,161	21,084	139,805	4,718	5,853	2,485	2,109	60,311
Rio	988	34,976	27,177	132,554	2,992	2,559	167	-	23,945
Wis. Dells	5,244	95,123	41,599	469,706	8,912	10,100	4,324	3,474	87,092
Wyocena	734	12,955	9,242	59,588	1,332	1,222	608	749	12,525
Other Cty	28,166			549,892					
TOTAL	58,542	694,610	271,133	2,746,734	62,407	65,087	22,962	22,001	622,570
DANE									
Belleville	2,202	73,404	32,406	227,638	6,925	7,486	2,516	4,142	66,745
Black Earth	1,341	39,586	21,457	114,253	3,319	3,681	1,444	2,485	34,781
Cambridge	1,271	60,398	26,062	158,125	4,864	5,333	2,059	2,474	55,540
Cross Plains	3,486	91,411	44,187	335,383	7,958	8,044	2,121	4,880	80,477
Deerfield	2,240	59,210	23,456	175,859	5,272	5,318	2,576	2,678	50,835
DeForest	8,492	381,715	87,348	700,020	32,106	34,166	8,060	10,321	341,480
Marshall	3,682	59,159	30,802	209,782	4,933	4,960	1,729	4,343	50604
Mazomanie	1,624	37,674	20,452	107,860	3,188	3,344	1,779	1,934	33,503
McFarland	7,359	206,184	62,601	505,363	16,240	18,820	5,183	9,992	193,829
Middleton	16,960	755,727	113,033	1,587,618	63,378	65,118	19,107	19,134	671,997
Monona	8,194	265,114	70,276	651,364	24,083	24,721	7,069	7,823	245,819
Mt. Horeb	6,697	217,183	52,392	659,591	17,415	19,847	7,041	7,422	191,410
Oregon	8,764	301,870	66,715	652,728	25,751	26,720	9,450	7,260	275,188
Stoughton	12,865	271,925	68,957	744,452	22,846	23,686	8,408	6,854	240,957
Sun Prairie	25,810	540,272	106,442	1,538,251	48,277	51,857	12,870	13,259	511,554
Verona	10,240	532,268	81,312	994,762	44,614	47,934	14,175	10,732	489,536
Waunakee	11,105	259,491	72,119	663,764	22,019	24,031	7,797	8,698	242,145
Madison	226,650	4,665,858	930,412	13,333,236	370,222	414,112	78,641	46,134	4,135,616
DCLS	112,980	179,584	50,793	4,081,796	15,863	14,420	2,738	7,009	147,597
TOTAL	471,962	8,998,033	1,961,222	27,441,845	739,273	803,598	194,763	177,574	8,059,613
SUB TOTAL	552,314	9,819,123	2,285,202	30,644,505	813,295	881,367	220,989	203,468	8,801,047

	*2008 Population	2008 Circulation	**2008 Collection	2008 Annual Expenditures	Same Mo. Circ. 2008	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2009
GREEN									
Albany	2,174	42,557	20,795	77,827	3,600	4,288	254	2	40,197
Brodhead	3,233	70,910	45,218	199,985	5,716	7,019	1,434	4,433	65,680
Monroe	15,290	224,622	94,293	880,599	18,671	20,262	5,520	8,656	205307
Monticello	1,166	70,030	38,285	127,364	no report	no report			
New Glarus	2,108	80,342	30,860	246,207	7,077	7,111	2,933	5,070	72,449
Other Cty	12,252			379,033					
TOTAL	36,223	488,461	229,451	1,911,015	35,064	38,680	10,141	18,161	383,633
PORTAGE									
Amherst	1,052	18,411	23,189	32,095	no report	1230	41	0	1230
Portage Cty	69,454	483,035	195,793	1,782,798	40,209	42,165	707	88	427,645
TOTAL	70,506	501,446	218,982	1,814,893	40,209	43,395	748	88	428,875
SAUK									
Baraboo	11,755	248,266	72,713	798,636	21,755	23,076	8,276	6,522	226,644
LaValle	324	2,522	5,771	15,750	-	0	0	9	
N. Freedom	629	17,810	7,112	30,828	1844	2,119	686	1,022	17,709
Plain	803	28,778	15,330	112,113	2,742	3,004	1,410	1,939	29214
Prairie du Sac	3,735	137,118	49,536	322,355	11,654	12,646	4,483	5,058	122,993
Reedsburg	9,118	262,377	79,656	616,056	21,685	24,595	6,346	10,297	245,361
Rock Springs	406	5,350	7,559	39,413	4	757	183	527	910
Sauk City	3,300	131,173	45,162	321,408	11,522	11,768	3,615	3,778	118,970
Spring Green	1,513	96,813	31,908	229,964	8,180	8,296	2,888	3,208	85,320
Other Cty	26,620			833,579					
TOTAL	58,203	930,207	314,747	3,320,102	79,386	86,261	27,887	32,360	847,121
WOOD									
Arpin	834	9,735	15,560	29,299	no report	867	70	0	9765
Marshfield	21,387	441,154	140,586	1,502,049	36,894	37,918	91	120	270,005
Nekoosa	2,620	43,228	30,781	161,060	2,840	2,281	184	0	60,157
Pittsville	908	29,759	18,143	57,311	2,628	3,044	18	0	27,476
Vesper	531	8,759	12,286	34,752	748	594	25	0	3,651
Wis. Rapids	18,480	489,554	103,977	1,494,041	41,678	44,105	9,467	10,352	445,653
Other Cty	34,876			663,082					
TOTAL	79,636	1,022,189	321,333	3,941,594	84,788	88,809	9,855	10,472	816,707
SUB TOTAL	244,568	2,942,303	1,084,513	10,987,604	154,659	257,145	48,631	61,081	2,476,336
GRAND TOTAL	796,882	12,761,426	3,369,715	41,632,109	967,954	1,138,512	269,620	264,549	11,277,383

*Based on DOA Official Population Estimates 1/01/08 and includes all those individuals who pay library taxes directly to the indicated community

**Collection includes books, serials, audio, film, video, and other materials such as software, art prints, and toys.

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 433
December 2, 2009
Report for the month of November, 2009

Work has continued on Monument Maintenance Program during November. This project will be completed in December

I was involved this month on the grant application for the CGBD flood mapping project.

I am continuing with the duties of my office and responding to inquiries from the public and county personnel.

Respectfully Submitted;

Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2009

	RETAINER	PROJECTS	MISCELLANEOUS
Budget	$3,600.00	$21,900.00	$ 500.00
JANUARY	300.00		100.00
Balance	$3,300.00	$21,900.00	$ 400.00
FEBRUARY	300.00	10,785.62	
Balance	$3,000.00	$11,114.38	$ 400.00
MARCH	300.00		
Balance	$2,700.00	$11,114.38	$ 400.00
APRIL	300.00	6,655.46	
Balance	$2,400.00	$ 4,458.92	$ 400.00
MAY	300.00		
Balance	$2,100.00	$ 4,458.92	$ 400.00
JUNE	300.00		
Balance	$1,800.00	$ 4,458.92	$ 400.00
JULY	300.00		
Balance	$1,500.00	$ 4,458.92	$ 400.00
AUGUST	300.00		
Balance	$1,200.00	$ 4,458.92	$ 400.00
SEPTEMBER	300.00		
Balance	$ 900.00	$ 4,458.92	$ 400.00
OCTOBER	300.00		
Balance	$ 600.00	$ 4,458.92	$ 400.00
NOVEMBER	$ 300.00	3,840.00	
Balance	$ 300.00	$ 618.92	$ 400.00
DECEMBER			
Balance			
Grand Total $			